

WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **Tuesday 26th March 2019 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 26th February 2019.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
 - a. To consider approval of Statement of Account and Bank Reconciliation
 - b. To consider the following invoices and resolve whether to make payments for:

Arteesane (Woven Newsletters December £135/March £150)	£285.00
Sarah Martin (Salary and Expenses Jan-Mar)	£556.62
HMRC (PAYE/NI)	£189.00
The Queen Elizabeth Hall (hall hire April 2018-March 2019)	£162.00
 - c. To consider subscription to NALC or NPTS
 - d. To discuss and consider Parish Council website
 - e. To review and consider approval of the following documents:
 - i. Standing Orders
 - ii. Asset Register
 - iii. Financial risk assessment document
 - f. Financial Correspondence: None
- 7 Planning: (Cllrs. Harris, Barrett and Millar)
 - a. To receive new applications and make comment:

PF/18/1026 Hall Farm, Sloley Road, Worstead, North Walsham, NR28 9RS - Change of use of existing agricultural land & buildings to mixed agricultural, livery & riding school; with menage & new access (retrospective)

C/1/2019/1002 Boundary Pit, Off Sandy Hills, Old Yarmouth Road, North Walsham, Norfolk NR28 9NA: Variation of conditions 1 and 3 of permission reference C/1/2018/1008 to replace approved surface water management plan with alternative drainage proposals: Carl Bird Limited
 - b. To receive planning updates and decisions
 - c. Local Plan Update: First Draft Public Consultation
- 8 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
 - a. Play equipment report
 - b. Bittern Line/Train Station update
- 9 Highways: (Cllrs. Bond and O'Hara)
 - a. To discuss and consider HGV traffic through the village
 - b. To update regarding the noticeboard at Meeting Hill
 - c. Update regarding Parish Partnership Scheme 19/20
 - d. Signage at Worstead School
- 10 Queen Elizabeth Hall (Cllr. Ginn)
 - a. To receive report
 - b. To discuss and consider Village Hall Car Park
- 11 Reports to be raised for consideration and resolved if necessary:
 - a. Graveyard extension progress report.
 - b. Churchyard Conservation Scheme
 - c. Phone boxes update

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- 12 Matters for discussion (for information only)
- 13 Items for next agenda: **23rd April 2019**
- 14 Correspondence:
Norwich Western Link Update
Changes to Mobile Library Service in Worstead
Carers Matter Norfolk
- 15 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
 - i) Clerks Appraisal
 - ii) To note the Clerk's new pay rate from 1 April 2019

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 21st March 2019