



You are invited to the MONTHLY MEETING of Worstead Parish Council
At The Queen Elizabeth Hall on **Tuesday 23rd April 2019 at 7.30pm**

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 26th February 2019.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
 - a. To consider approval of Statement of Account and Bank Reconciliation
 - b. To consider the following invoices and resolve whether to make payments for:

Norfolk County Council (Parish Partnership 2019/20 Scheme)	£875.00
Norfolk Association of Local Councils (Subscription 2019/20)	£231.15
 - c. To consider village hall office hire
 - d. Update on Parish Council website
 - e. To review and approve the following documents:
 - i) Co-option policy
 - ii) Co-option application form
 - f. Financial Correspondence: None
- 7 Planning: (Cllrs. Harris, Barrett and Millar)
 - a. To receive new applications and make comment:
PF/19/0567 - The Coach House, Withergate Road, Worstead, NORTH WALSHAM, NR28 9SE -
Conversion of outbuilding to holiday let at ground floor and domestic studio at first floor (Retrospective)
 - b. To receive planning updates and decisions : None
- 8 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
 - a. Play equipment report
 - b. Bittern Line/Train Station update
 - c. To update on 'Churchyard Conservation Scheme'
- 9 Highways: (Cllrs. Bond and O'Hara)
 - a. To update regarding the noticeboard at Meeting Hill
- 10 Queen Elizabeth Hall: (Cllr. Ginn)
 - a. To receive report
 - b. To discuss and consider car park improvements
- 11 Reports to be raised for consideration and resolved if necessary:
 - a. Graveyard extension progress report.
 - b. Phone boxes update
- 12 Matters for discussion (for information only)
- 13 Items for next agenda: **14th May 2019**
- 14 To receive correspondence and agree response (if any):
Pathmakers trustee vacancies
Rural Housing Conference (CPRE)
Nominations for our new Norfolk ALC Executive (following May elections)

Sarah Martin – Clerk on behalf of Worstead Parish Council
Sarah Martin

Dated: 17th April 2019