

WORSTEAD PARISH COUNCIL

You are invited the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall on **Tuesday 25th June 2019 at 7.30pm** for the purpose of transacting the following business.



AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 14th May 2019.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
 - a. To consider approval of Statement of Account and Bank Reconciliation
 - b. To update on Insurance
 - c. To consider the following invoices and resolve whether to make payments for:

Sarah Martin Salary and Expenses (April-June)	£866.44
'Business Services at CAS Ltd' (RSA Insurance)	£293.93
Westcotec Ltd. (SAM2 device equipment inc VAT £1.00)	£ 6.00
Mr Shane E Mallett (The Woven Newsletter – June Issue)	£150.00
- (optional Woven display dispensers x 2)	£ 22.65
 - d. To agree Parish Council Training
 - e. To approve Equality Policy
 - f. Financial Correspondence: None
- 7 Planning: (Cllrs. Harris, Barrett and Millar)
 - a. To receive new applications and make comment:

PF/19/0903 Mondbara, 21 Woodview, Worstead, North Walsham, NR28 9RR - Single storey rear and side extension

PF/19/0998 Land South of Orpley Lane, Meeting House Hill, Worstead – Proposed single storey detached dwelling
 - b. To receive planning updates and decisions : None
- 8 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
 - a. Play equipment report
 - b. To update on Conservation Scheme's
 - c. To confirm revision to Premises Licence (amending times and adding off-sales)
- 9 Highways: (Cllrs. Bond and O'Hara)
 - a. To update regarding the noticeboard at Meeting Hill
- 10 Queen Elizabeth Hall: (Cllr. Ginn)
 - a. To receive report
 - b. To discuss and consider car park improvements
- 11 School: (Cllr. Barrett)
 - a. To consider response to consultation document from Worstead C of E VC Primary School - Proposal to change from Voluntary Controlled (VC) to Voluntary Aided (VA) from 1st January 2020
 - b. To agree presentation of Ida Watts Award (presentation Tuesday 23rd July 2019)
- 12 Reports to be raised for consideration and resolved if necessary:
 - a. Graveyard extension progress report.
 - b. Phone boxes update
- 13 To consider a response to : Environment Agency consultation: draft national flood and coastal erosion risk management strategy for England
- 14 Matters for discussion (for information only)
- 15 Items for next agenda: **16th July 2019**
- 16 To receive correspondence and agree response (if any):

General Correspondence
Cluster 10 Police Newsletter
Highway Ranger Visit
Norfolk Boreas Offshore Wind Farm - Development Consent Order Application Submitted
Rural Housing Conference (CPRE) – Dereham
North Norfolk Big Society Fund - Cut-Off date for Applications
Norwich Western Link update

Sarah Martin – Clerk on behalf of Worstead Parish Council
Sarah Martin

Dated: 19th June 2019