

WORSTEAD PARISH COUNCIL



You are invited to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall on **Tuesday 16th July 2019 at 7.30pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 25th June 2019.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
 - a. To consider approval of Statement of Account and Bank Reconciliation
 - b. To consider the following invoices and resolve whether to make payments for:

Playsafety Limited (Annual Play Area Inspection (£93.00 + £18.60 VAT)	£111.60
MBS Group (Ida Watts Award engraving £24.71 + £4.95 VAT)	£ 29.66
 - c. Financial Correspondence: None
- 7 Planning: (Cllrs. Harris, Barrett and Millar)
 - a. To receive new applications and make comment:
 - PF/19/0965** Land near Boundary Pit Recycling Site, Kidas Way, North Walsham, NR28 9FN - Erection of dwelling (for manager of waste site) with new access to Kidas Way
 - LA/19/0917** Estate Cottage, Worstead Park, Worstead, North Walsham, NR28 9RT - Temporary removal of the Cupola from the Coach House in Worstead Park (retrospective)
 - CDA/18/1026** Discharge of Conditions Application - Hall Farm, Soley Road, Worstead, North Walsham, NR28 9RS - Discharge of conditions 7 (new vehicular access), 8 (access gates), 10 (access gradient), 11 (visibility splay), 12 (parking), 13 (passing bays), 14 (disposal of manure) & 15 (external lighting of planning permission PF/18/1026 (change of use to mixed agricultural, livery & riding school; with menage & new access)
 - b. To receive planning updates and decisions, if applicable
- 8 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
 - a. Play equipment report
 - b. To discuss and consider replacement gym equipment
 - c. To receive Play Area Inspection report
 - d. To discuss and consider hedge cutting on playing field
 - e. To update on Conservation Scheme's
 - f. To update on the Premises Licence amendment application
 - g. To discuss and consider removal of cricket shed on playing field
- 9 Highways: (Cllrs. Bond and O'Hara)
 - a. To discuss and consider applications to Parish Partnership Scheme 20/21
- 10 Queen Elizabeth Hall: (Cllr. Ginn)
 - a. To receive report
 - b. To discuss and consider car park improvements
 - c. To review and consider response to QE Hall policy and management documents
- 11 School: (Cllr. Barrett)
- 12 Reports to be raised for consideration and resolved if necessary:
 - a. Graveyard extension progress report.
 - b. Phone boxes update
- 13 Matters for discussion (for information only)
- 14 Items for next agenda: **24th September 2019**
- 15 To receive correspondence and agree response (if any):
 - General Correspondence
 - Cluster 10 Police Newsletter

Sarah Martin – Clerk on behalf of Worstead Parish Council
Sarah Martin

Dated: 10th July 2019