

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin. Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadparishcouncil.norfolkparishes.gov.uk



Minutes of Worstead Annual Parish Council meeting held at Queen Elizabeth Hall Tuesday 16th July 2019 at 7.30pm

Present: S. Cole (Chair), A. Bond, J. Allen, S. Harris, S. Ginn, A. Millar and O'Hara (7.39pm)

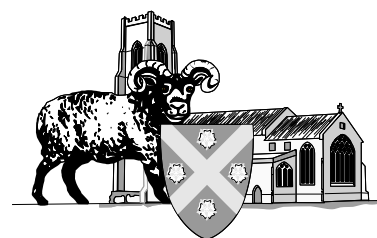
Also in attendance: 5 members of the public

Clerk: Mrs. Sarah Martin.

1:	<p>Open forum for Public Participation: an opportunity to hear from members of the public: A new resident in Meeting Hill attended the meeting to introduce himself and meet the Councillors - left meeting 7.33pm. A parishioner reported the overgrowing brambles at the school pond, which is not safe for children walking along this path as they have to walk on road. This has already been reported to Highways. It was suggested by Cllr. Millar that we reinvestigate the pond works at this location – parishioner left meeting 7.39pm.</p>	ACTION BY:
2:	<p>District / County Councillor: District Councillor – Saul Penfold</p> <ul style="list-style-type: none"> • Cllr. Penfold reported the Local Plan is now available to view on the NNDC website. • Deep History Coast Project has been launched in Sheringham today. • Greater Anglia railways are considering charging for car parking at some train stations (not Worstead) , however NNDC do not believe this is a good move. • Withergate residents have requested the SAM2 devices being placed there – (this is on the schedule) • Meeting Hill noticeboard has been installed however the residents have suggested a wooden one would be a preferred option within the conservation area. • An update regarding The White Lady planning application was received and presented by Cllr. Penfold – the applicant has been requested to submit revised plans following comments/observations from the conservation department. Cllr Penfold has requested however that the decision be referred to delegated committee. <p>County Councillor – John Timewell</p> <ul style="list-style-type: none"> • Cllr. Timewell raised an issue on the road behind Honing Row as it is becoming very overgrown and there are safety concerns should a fire engine be needed to attend the properties located there. The responsibility of this road is unknown. • Vattenfall information is available to view at Nth Walsham library. • Next week County Hall is moving into its next round of meeting under the cabinet system. Cllr. Timewell stands on the Select Committee which looks at how the Council operates. • The preferred route for the Norwich Western Link has been announced and been in the press. <p>PP closed 20.17 – Cllr. Timewell left the meeting</p>	
3:	<p>Apologies of Absence: Cllr. Smith and Cllr. Barrett sent apologies to the meeting (personal).</p>	
4:	<p>To resolve whether to approve the minutes of the monthly meeting held on 25th June 2019: The minutes were proposed as a correct record without amendment by A. Millar and seconded by A. Bond; all Cllrs. agreed. They were duly signed by the Chairman.</p>	
5:	<p>Members' declarations of interest in items on the agenda and any requests for dispensation: None</p>	

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6:	Finances:	
a	To consider approval of Statement of Account and Bank Reconciliation - There were no questions raised; all agreed to accept these.	
b	To consider the following invoices and resolve whether to make payments for: Playsafety Limited (Annual Play Area Inspection (£93.00 + £18.60 VAT) £111.60 MBS Group (Ida Watts Award engraving £24.71 + £4.95 VAT) £ 29.66 It was agreed to pay these invoices	
c	Financial Correspondence: None	
7:	Planning: (Cllrs. Harris, Barrett and Millar)	
a	To receive new applications and make comment: PF/19/0965 Land near Boundary Pit Recycling Site, Kidas Way, North Walsham, NR28 9FN - Erection of dwelling (for manager of waste site) with new access to Kidas Way Resolution: No Objection or Comment LA/19/0917 Estate Cottage, Worstead Park, Worstead, North Walsham, NR28 9RT - Temporary removal of the Cupola from the Coach House in Worstead Park (retrospective) Resolution: No Objection or Comment - however a condition that the Cupola be reinstated and the PC informed when completed. CDA/18/1026 Discharge of Conditions Application - Hall Farm, Sloy Road, Worstead, North Walsham, NR28 9RS - Discharge of conditions 7 (new vehicular access), 8 (access gates), 10 (access gradient), 11 (visibility splay), 12 (parking), 13 (passing bays), 14 (disposal of manure) & 15 (external lighting of planning permission PF/18/1026 (change of use to mixed agricultural, livery & riding school; with menage & new access) Resolution: No additional comments to be made, except ensuring a decent visibility splay.	
b	To receive planning updates and decisions, if applicable: None	
8:	Leisure and Recreation: (Cllrs. Cole, Allen and Barrett).	
a	Play equipment report: Routine checks have been carried out.	
b	To discuss and consider replacement gym equipment: It was agreed to present options and costs at the September meeting to decide on.	RB
c	To receive Play Area Inspection report: The annual inspection has been carried out and raised only low/medium risks. Grass on the side of the slide to be resewn in September.	RB/JA
d	To discuss and consider hedge cutting on playing field: It was agreed to look at this in September. Quotes to be obtained.	Clerk
e	To update on Conservation Scheme's: Norfolk Wildlife Trust has inspected the area at the Church and favourable comments have been received. To investigate an annual cutting of the area. It was discussed contacting Greater Anglia again to arrange clearing of the area behind the platform. A meeting is arranged with the Head of Worstead School to discuss the proposed conservation area on the Fairstead.	Clerk/ AM Clerk AM
f	To update on the Premises Licence amendment application: The amendments have been fully approved and revised licence is displayed.	
g	To discuss and consider removal of cricket shed on playing field: Reports had been received the shed had been attempted broken into, and Health and Safety concerns have been raised with its structure. It was agreed to contact the cricket club before removing the shed.	Clerk
9:	Highways: (Cllrs. Bond and O'Hara).	
a	To discuss and consider applications to Parish Partnership Scheme 20/21: Suggestions included a 'Village Gateway' at Briggate, posts round the small grassed area at Meeting Hill and possible village hall car park bids. To be investigated and discussed further at the September meeting.	Clerk/ AB

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<p>10: a</p>	<p>Queen Elizabeth Hall (Cllr Ginn): To receive report: Some improvements have been made in the kitchen. Events are scheduled to help raise funds for further improvements. Scaffolding is going up after the Festival for cladding; and paving slabs at preschool are to be repaired. Cinema club is going well.</p> <p>b To discuss and consider car park improvements: Discussed under item 9a.</p> <p>c To review and consider response to QE Hall policy and management documents: The documents were reviewed by Councillors, but no comments raised to feedback. A meeting is to be arranged to discuss hall and field hire.</p>	<p>Clerk</p>
<p>11:</p>	<p>School: (Cllr. Barrett) Awaiting school sign to be reinstated.</p>	<p>SC</p>
<p>12: a b</p>	<p>Reports, if any, to be raised for consideration and resolved if necessary: Graveyard extension progress report: Dischargeable conditions to be submitted.</p> <p>Phone boxes update: Donations toward the project have been offered . Equipment to repair the broken glass has been delivered. Awaiting a date to carry out repairs and repaint.</p>	<p>Clerk</p> <p>SC</p>
<p>13:</p>	<p>Matters for discussion (for information only): Public footpaths overgrown at field next to cemetery and permissive path Honing Row to Honing Road. Church steps repairs are being investigated by NNDC. It is hoped temporary handrails can be installed before the Festival.</p>	
<p>14:</p>	<p>Items for next agenda 24th September 2019: Notice board Meeting Hill School Pond</p>	
<p>15:</p>	<p>Correspondence (for information only): General Correspondence Cluster 10 Police Newsletter</p>	
	<p>For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk</p>	<p>Dated: 24th July 2019</p>

.Meeting closed at 21.21