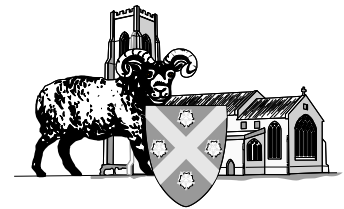


WORSTEAD PARISH COUNCIL

To the members of the Council



You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall on **Tuesday 26th November 2019 at 7.30pm** for the purpose of transacting the following business.
If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 22nd October 2019.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 To update on Parish Councillor vacancy
- 7 Finances and Administration:
 - a. To consider approval of Statement of Account and Bank Reconciliation
 - b. To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Salary and Expenses Oct-Dec) inc. VAT £0.66	£621.71
HMRC (PAYE/NI)	£ 99.40
Shane Mallett (November newsletter)	£150.00
NNDC Election costs (2 May 2019)	£182.24
Salhouse Parish Council (50% contribution Office 365/Antivirus software)	£ 45.82
 - c. To consider donations to:
 - i. Norfolk Citizens Advice
 - ii. North Norfolk Community Transport
 - d. To consider quotes for maintenance for 2019 for:
Playing Field Village Green Burial Ground Village sign
 - e. To consider hedge cutting quotes
 - f. To review and agree the Budget for 2020/21
 - g. To consider and resolve to set the amount for precept
 - h. To consider schedule for 2020 meetings and resolve whether to accept it
 - i. To discuss and agree appointment of Internal Auditor for 2020
 - j. Financial Correspondence: none
- 8 Planning: (Cllrs. Harris, Barrett and Millar)
 - a. To receive new applications and make comment on applications not on this agenda
PF/19/1589 - Meadow Way, Sandy Hills, Worstead, North Walsham, NR28 9LY - Single storey rear extension
 - b. To receive planning updates and decisions, if applicable
PF/19/1464 - Deermead Cottage, Broad Road, Worstead, North Walsham, NR28 9RU - Single storey extension to side/rear - WITHDRAWN
- 9 Leisure and Recreation: (Cllrs. Cole and Barrett).
 - a. Play equipment report
 - b. To discuss and consider replacement equipment
 - c. Conservation Scheme's update
 - d. To discuss and consider rubbish bin at recreation ground
 - e. Update on bicycle pod request at Worstead Station
 - f. Defibrillators update
- 10 Highways: (Cllrs. Bond and O'Hara)
 - a. To discuss and consider applications to Parish Partnership Scheme 20/21
- 11 Queen Elizabeth Hall: (Cllr. Ginn)
 - a. To receive report
 - b. To discuss and consider car park improvements/complaint

WORSTEAD PARISH COUNCIL

- 12 School: (Cllr. Barrett)
 - a. To receive report
- 13 Reports to be raised for consideration and resolved if necessary:
 - a. Graveyard extension progress report.
 - b. Phone boxes update
- 14 To discuss and agree responses to the following consultation's/motion:
NCC - Council ward boundaries for Norfolk (13/01/19)
NCC - Budget Consultation 2020/21
Council motion request re national community energy campaign
- 15 To discuss "Operation Tower Bridge"
- 16 Matters for discussion (for information only)
- 17 Items for next agenda: **TBC**
- 18 To receive correspondence and agree response (if any):
General Correspondence
Cluster 10 Police Newsletter
Significant changes to local market day bus services
Briefing note about forthcoming bus service changes Dec and Jan
Pocket Park Funding 2019
Mobile Library Poetry Competition

Sarah Martin – Clerk on behalf of Worstead Parish Council
Sarah Martin

Dated: 21st November 2019