

# WORSTEAD PARISH COUNCIL



You are invited to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall on **Tuesday 28<sup>th</sup> January 2020 at 7.30pm** for the purpose of transacting the following business.

## AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 26<sup>th</sup> November 2019.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 To consider co-option of Parish Councillor
- 7 Finances and Administration:
  - a. To consider approval of Statement of Account and Bank Reconciliation
  - b. To consider the following invoices and resolve whether to make payments for:  
The Garden Guardian (Grounds maintenance 2019 – (£1490.00 + £298.00 VAT) £1788.00
  - c. To consider the following purchases for the SAM2 devices
    - i. Bluetooth data device
    - ii. Replacement batteries
  - d. To consider village hall hedge cutting
  - e. To consider adopting the General Power of Competence
  - f. To review and consider approval of :Financial Regulations
  - g. Financial Correspondence: none
- 8 Planning: (Cllrs. Harris, Barrett and Millar)
  - a. To receive new applications and make comment on applications not on this agenda  
**PF/19/2014** – Bears Rest, The Den & The Nook, Withergate Road, Worstead, North Walsham, NR28 9SF - Installation of a ground source heat pump (retrospective)
  - b. To receive planning updates and decisions, if applicable  
**C/1/2019/1002** - Boundary Pit, Off Sandy Hills, Old Yarmouth Road, North Walsham, Norfolk, NR28 9NA - Variation of conditions 1 and 3 of permission reference C/1/2018/1008 to replace approved surface water management plan with alternative drainage proposals: Carl Bird Limited - Permitted/Approved
- 9 Leisure and Recreation: (Cllrs. Cole and Barrett).
  - a. Play equipment report
  - b. To discuss and make decisions on replacement equipment
  - c. Conservation Scheme's update
  - d. To discuss and consider NNDC tree planting scheme
  - e. To discuss and consider rubbish bin at recreation ground
  - f. Update on bicycle pod at Worstead Station
  - g. Defibrillators update
  - h. To consider field hire request for dog show Sunday 28<sup>th</sup> June 2020.
  - i. To discuss and agree date for a Parish letter pick
  - j. To discuss and consider memorial bench request in Graveyard
- 10 Highways: (Cllrs. Bond and O'Hara)
  - a. To receive update on SAM2's
  - b. To receive update on Parish Partnership bids
- 11 Queen Elizabeth Hall: (Cllr. Ginn)
  - a. To receive report
  - b. To discuss and consider car park improvements/complaint
- 12 School: (Cllr. Barrett)
  - a. To receive report

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- 13 Reports to be raised for consideration and resolved if necessary:
  - a. Graveyard extension progress report.
  - b. Phone boxes update
- 14 To discuss and agree responses to the following consultation's/motion:  
NCC - Council ward boundaries for Norfolk (11/02/19)
- 15 To discuss "Operation Tower Bridge"
- 16 To discuss Victory in Europe (VE) Day 75th Anniversary, and the Battle of Britain Day 80th Anniversary Commemorations
- 17 Matters for discussion (for information only)
- 18 Items for next agenda:
- 19 To receive correspondence and agree response (if any):  
General Correspondence  
Cluster 10 Police Newsletter  
Post Office Limited - Aylsham Mobile – change of time of service to 12.30-13.30 (Thursdays)  
Parishioner email regarding level crossing safety.
- 20 To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items: Staff matters

Sarah Martin – Clerk on behalf of Worstead Parish Council  
*Sarah Martin*

Dated: 23<sup>rd</sup> January 2020