

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin. Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadparishcouncil.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 25th February 2020 at 7.30pm

Present: S. Cole (Chair), R. Barrett, A. Bond, A. Millar and S. Ginn.

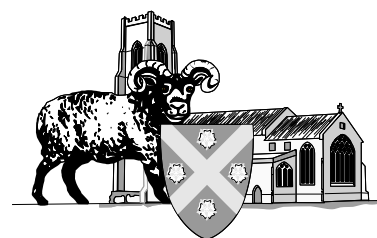
Also in attendance: 2 members of the public

Clerk: Mrs. Sarah Martin.

		ACTION BY:				
1:	<p>Open forum for Public Participation: an opportunity to hear from members of the public: None</p>					
2:	<p>District / County Councillor: County Councillor – John Timewell Sent apologies to the meeting.</p> <p>District Councillor – Saul Penfold reported: NNDC have a budget setting meeting tomorrow. NNDC have concerns over the offshore windfarm cables ‘clipping’ Worstead and the disruptions they may cause. Council leader has written to Government to suggest offshore ring main which would mean only one cable. Cllr Penfold fully supports the PC with the tree planting scheme. Worstead school is keen to have a conservation area on the Fairstead. Meeting Hill has submitted the order for the village sign and hopes it will be installed later this year. It was mentioned the fly tipping and antisocial behaviour at the underpass (Bengate) – to be monitored.</p> <p>District Councillor Penfold left the meeting at 7.47pm</p>					
3:	<p>Apologies of Absence: Apologies were received from Cllrs. Smith, Harris, Eagleton and O’Hara (all personal).</p>					
4:	<p>To resolve whether to approve the minutes of the monthly meeting held on 28th January 2020: The minutes were proposed as a correct record without amendment by A. Millar and seconded by S. Ginn; all Cllrs. agreed. They were duly signed by the Chairman.</p>					
5:	<p>Members’ declarations of interest in items on the agenda and any requests for dispensation: None</p>					
6:	<p>Finances:</p> <p>a To consider approval of Statement of Account and Bank Reconciliation - There were no questions raised; all agreed to accept these.</p> <p>b To consider the following invoices and resolve whether to make payments for:</p> <table border="0" data-bbox="207 1713 1292 1792"> <tr> <td>Shane Mallett (Woven newsletter February 2020)</td> <td style="text-align: right;">£170.00</td> </tr> <tr> <td>Ashley Ads Ltd. (Liability signage x 4, inc. VAT £12.00)</td> <td style="text-align: right;">£ 72.00</td> </tr> </table> <p>It was agreed to pay these invoices.</p> <p>c To agree fee for discharge of conditions for planning application 13/0108 – Worstead Cemetery (£116.00) It was agreed to raise this payment when required.</p> <p>d To consider donation requests to: Cromer Community and Hospital Friends (CCAHF) Pricilla Bacon Hospice Appeal East Anglia’s Children’s Hospices It was agreed not to donate to any of these Charities at this time.</p>	Shane Mallett (Woven newsletter February 2020)	£170.00	Ashley Ads Ltd. (Liability signage x 4, inc. VAT £12.00)	£ 72.00	
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e	To set date for Clerks appraisal – It was agreed for this to be carried out by the Chair and Vice Chair on Saturday 21 st March 2020.	
f	Financial Correspondence: none	
7:	Planning: (Cllrs. Harris, Barrett and Millar)	
a	To receive new applications and make comment on applications not on this agenda - None	
b	To receive planning updates and decisions, if applicable – None received	
8:	Leisure and Recreation: (Cllrs. Cole and Barrett).	
a	Play equipment report – the regular inspections have been carried out, and no issues raised. There are still incidences of broken glass – ongoing monitoring.	
b	To discuss and make decisions on replacement equipment – postponed until next meeting.	
c	Conservation Scheme’s update – Train Station - the area behind the train station has not yet been cut (Greater Anglia), however this can now wait until September Fairstead at School – to look at area suggestion by Head teacher Pond at School – arrange a meeting with Highways to discuss options. Lyngate Pond – to speak to conservation group to see if they would be willing to help To discuss and consider NNDC tree planting scheme Suggestions around a Community Orchard were discussed and to be investigated further. One area identified as a possible suitable location – land tenant to be contacted to enquire.	Actions Clerk
d	To discuss and consider rubbish bin at recreation ground – It was agreed to purchase the Glasdon rubbish bin as previously circulated.	
e	Update on bicycle storage at Worstead Station – Ongoing. To discuss with artist moving of some of the artwork.	
f	To consider defibrillators quotes – Ongoing. Awaiting to see if electricity connected in phone box at Meeting Hill.	
g	To consider replacement of Bengate noticeboard – to claim on insurance for new board, awaiting replacement quote and crime number.	
h	To discuss whether to investigate Station Building adoption – it was agreed to arrange a meeting with the Community Rail team to find out more and enquire as to the long-term intentions of the building.	
9:	Highways: (Cllrs. Bond and O’Hara).	
a	To receive update on SAM2’s – It was agreed to amend the schedule to 4 weekly rotation of the device. The SAM 2 has been upgraded to collect data and will be analysed and circulated after each relocation.	
b	To receive update on Parish Partnership bids – no update received.	
c	To discuss and consider Parishioner complaint regarding speeding traffic – Cllr. Barrett had received a response form the Highways Area Manger who stated that no traffic calming will be introduced in Worstead. The Clerk had requested the Police to attend and carry out speed checks. Cllr. Ginn gave a brief report on a Police meeting which was attended, and speeding is an issue in almost every Parish. Traffic and speed data can now be collected form the SAM2 devices and this will be forwarded to the Police.	
10:	Queen Elizabeth Hall (Cllr Ginn):	
a	To receive report – circulated prior to meeting.	
b	To discuss and consider car park improvements/complaint – awaiting quotes for repairs and temporary filling of potholes. Also waiting to hear if PP bid was successful.	
11:	School: (Cllr. Barrett)	
a	To receive report – nothing further to report	Clerk

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<p>12: a b c</p> <p>13:</p> <p>14:</p> <p>15:</p> <p>16:</p> <p>17:</p>	<p>Reports, if any, to be raised for consideration and resolved if necessary:</p> <p>Graveyard extension progress report: Discharge of conditions for planning application to be applied for and Support Agreement for Community Payback to be agreed and signed.</p> <p>Phone boxes update: The glass still needs to be installed at the box in Briggate. Clerk investigating costs of defibrillators and electricity in phone box.</p> <p>Good Neighbour Scheme – postponed to next meeting.</p> <p>To discuss “Operation Tower Bridge” - It was agreed to purchase a condolence book and to ask the Church and village hall regarding having it in those locations at agreed times for Parishioners to sign when the event occurs.</p> <p>To discuss Victory in Europe (VE) Day 75th Anniversary, and the Battle of Britain Day 80th Anniversary Commemorations The village hall has decided not to hold an event as the Church and Pub are both planning events. It was discussed the PC supporting the events already planned.</p> <p>Matters for discussion (for information only): It was mentioned the fly tipping in Tucks Road – to be monitored. It was noted Reverend Paul Cubitt leaving the North Walsham Benefice, which includes Worstead. Village litter pick - Sunday 8th March at 10am, meeting at village hall.</p> <p>Items for next agenda 24th March 2020 – Community Orchard - to invite Parishioner to present his suggestion.</p> <p>Correspondence (for information only): available to view General Correspondence Cluster 10 Newsletter NALC - January Update, Spring Conference and the GNDP Norwich Western Link update Regeneration Southern Broads</p> <p>For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk</p>	<p>Dated: 13th March 2020</p>
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