



## The following meeting will be held virtually:

You are invited to the Worstead Annual Parish Council Meeting to be held on **Tuesday 23<sup>rd</sup> June 2020 at 7.00pm** for the purpose of transacting the following business. If you would like to join the meeting, please contact the Clerk and a link will be emailed to you.

### AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 26<sup>th</sup> May 2020.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
  - a. To consider approval of Statement of Account and Bank Reconciliation
  - b. To agree the following invoices:

Sarah Martin – Salary and Expenses April to June 2020	£ 633.56
HMRC (Sarah Martin - April to June 2020)	£ 115.80
Queen Elizabeth Hall (hall hire 2019)	£ 180.00
Glasdon UK Limited (waste bin recreation ground) inc. VAT £76.01	£ 456.04
  - c. To consider and agree online banking setup
  - d. Financial Correspondence: none
- 7 Planning: (Cllrs. Harris, Barrett and Millar)
  - a. To receive new applications and make comment on applications not on this agenda  
**PF/20/0852** - Rose Cottage, 36 Honing Row, Worstead, North Walsham, NR28 9RH - Removal of Conservatory and replacement single storey extension to east elevation, single storey extension to west elevation and new windows & doors  
**PF/20/0908** - Holly Grove House, Honing Road, Lyngate, Worstead, North Walsham, NR28 9RQ - Single storey side and rear extension; relocation of spiral staircase to east elevation
  - b. To consider a response to - Section 73 Variation of Condition Application: Revision to Levels within the Southern Storage Yard: Waste Recycling site, Boundary Pit, North Walsham
  - c. To receive planning updates and decisions, if applicable  
North Walsham: Boundary Pit, off Sandy Hills, Old Yarmouth Road, North Walsham, NR28 9JH: Extension of waste recycling site and associated development as permitted under reference C/1/2019/1002 without compliance with condition 4 to extend the periods for the importation and unloading of green and municipal wastes -  
**Decision:** Permitted/Approved by the County Planning Authority in accordance with the Development Control Scheme.
- 8 Leisure and Recreation: (Cllrs. Cole and Barrett).
  - a. To receive general report
  - b. To update on conservation schemes
    - i. To consider offer from North East Norfolk Conservation Volunteers (NENCV) to clear Lyngate pond.
    - ii. To note provisional date of BVCG for Churchyard Conservation Scheme cutting Churchyard - Wednesday 26th August 2020
  - c. To update on new noticeboard
  - d. To update on defibrillators
- 9 Highways: (Cllrs. Bond and O'Hara)
  - a. To receive SAM2 data

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- b. To note Highway angers visit to Parish w/c 6/7/20 and raise any issues to be reported.
  - c. To discuss parishioner concerns regarding large HGVs through village
  - d. To discuss and consider invitation for bids to the Parish Partnership Scheme 2021/22
- 10 Queen Elizabeth Hall: (Cllr. Ginn)
  - a. To receive report
  - b. To update on village hall car park improvements
- 11 School: (Cllr. Barrett)
  - a. To receive report
- 12 Consultations:
  - a. Consultation on North Norfolk District Councils Hackney Carriage and Private Hire Policy and Handbook Edition 4
  - b. To consider submitting a response to the New Model Code of Conduct Consultation
- 13 Project reports to be raised for consideration and resolved if necessary:
  - a. Good Neighbour Scheme
  - b. To receive update on Graveyard extension
- 14 Matters for discussion (for information only)
- 15 Items for next agenda: 28<sup>th</sup> July 2020
- 16 To receive correspondence and agree response (if any):  
General Correspondence  
Cluster 10 Police Newsletter  
NALC newsletters inc. Wellbeing  
Questionnaire from Norfolk Constabulary  
Broads Authority- New Flood Risk Supplementary Planning Document adoption notification  
Parishioner enquiry regarding Fibre Optic Broadband around Solely Rd and Broad Rd, Worstead  
Weavers' Way resurfacing scheme restart - Update COVID-19 construction North Walsham, Honing, Stalham
- 17 To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items:  
Clerks Appraisal

*Sarah Martin*

Clerk on behalf of Worstead Parish Council

Dated: 18<sup>th</sup> June 2020