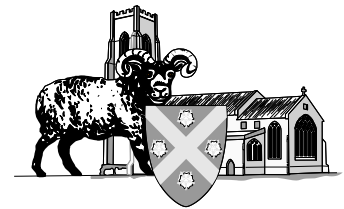


# WORSTEAD PARISH COUNCIL



## The following meeting will be held virtually:

You are invited to the Worstead Parish Council Meeting to be held on

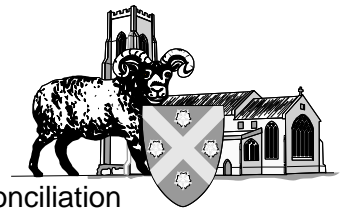
**Tuesday 15<sup>th</sup> September 2020 at 7.00pm** for the purpose of transacting the following business.

**If you would like to join the meeting, please contact the Clerk and a direct link will be emailed to you, alternatively joining instructions at the bottom of the agenda.**

## AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 28<sup>th</sup> July 2020.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Planning: (Cllrs. Harris, Barrett and Millar)
  - a. To receive new applications and make comment on applications not on this agenda  
**PF/20/1483** - 14 Woodview, Worstead, North Walsham, NR28 9RR - Single storey side extension
  - b. To receive planning updates and decisions, if applicable
- 7 Leisure and Recreation: (Cllrs. Cole and Barrett).
  - a. To receive general report
  - b. To consider supporting the British Spring Clean (11<sup>th</sup> to 27<sup>th</sup> September)
  - c. To receive update regarding Bittern Line Community Rail Partnership
  - d. To update on memorial bench installation
  - e. To update on noticeboards
  - f. To update on defibrillators
- 8 Conservation:
  - a. To update, and agree any actions, on conservation schemes
    - i. Project with North East Norfolk Conservation Volunteers (NENCV) to clear Lyngate pond.
    - ii. To consider further conservation works at Lyngate pond
    - iii. Project with BVCG for Churchyard Conservation Scheme cutting Churchyard carried out on Wednesday 26th August 2020
  - b. To discuss and consider parishioner offer to remove sedge from Lyngate pond
- 9 Highways: (Cllrs. Bond and O'Hara)
  - a. To receive SAM2 data
  - b. To discuss and agree location of Gateway sign for Briggate (PP Scheme 20/21)
  - c. To discuss and consider invitation for bids to the Parish Partnership Scheme 2021/22
- 10 Queen Elizabeth Hall: (Cllr. Ginn)
  - a. To receive report
  - b. To update on village hall car park improvements
- 11 School: (Cllr. Barrett)
  - a. To receive report

# WORSTEAD PARISH COUNCIL



- 12** Finances and Administration:
- a.** To consider approval of Statement of Account and Bank Reconciliation
  - b.** To agree the following invoices:
    - Sarah Martin (Salary July-Sept) \* £723.24
    - \*To note back pay due to nationally negotiated pay rise payment
    - HMRC (PAYE July-Sept) £148.00
    - Donation to Bure Valley Conservation Group for Churchyard works £175.00
    - Renosteel (Play area repairs) inc. VAT £40.84 £245.02
    - A A Joinery (new noticeboard and installation) inc. VAT £126.77 £760.63\*
    - \*Insurance monies received
  - c.** To consider donation to North East Norfolk Conservation Volunteers
  - d.** To consider donation to the Royal British Legion Poppy Appeal
  - e.** To consider a PC response to Church questionnaire
  - f.** To consider appointment of Internal Auditor for 2020/21
  - g.** To update on next issue of The Woven
  - h.** Financial Correspondence: None
- 13** Consultations - to agree a response to:
- a.** Consultation on Coastal Adaptation Supplementary Planning Document
- 14** Project reports to be raised for consideration and resolved if necessary:
- a.** Good Neighbour Scheme
  - b.** Graveyard extension project
- 15** Matters for discussion (for information only)
- 16** Items for next agenda: 27<sup>th</sup> October 2020
- 17** To receive correspondence and agree response (if any):
- General Correspondence
  - Cluster 10 Police Newsletter
  - NALC newsletters inc. Wellbeing
  - Road Closure North Walsham - BT pole inspection works. The road will be temporarily closed (except for access) on 23<sup>rd</sup> September 2020
  - Road Closure Honing - BT pole works. The road will be temporarily closed (except for access) on 15<sup>th</sup> September 2020 for the duration of the works, expected to be 1 day within the period.
  - Parishioner email regarding Broadband in Withergate

*Sarah Martin*

Clerk on behalf of Worstead Parish Council

Dated: 10<sup>th</sup> September 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/82819905896?pwd=dXdvMHIOWktuYnJPWEJZQVJNcVBZZz09>

Meeting ID: 828 1990 5896

Passcode: 961504