

# WORSTEAD PARISH COUNCIL



The following meeting will be held virtually:

You are invited to the Worstead Parish Council Meeting to be held on

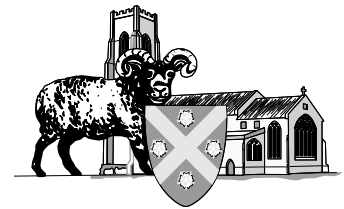
**Tuesday 24<sup>th</sup> November 2020 at 7.00pm** for the purpose of transacting the following business.

**If you would like to join the meeting, please contact the Clerk and a direct link will be emailed to you, alternatively joining instructions at the bottom of the agenda.**

## AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To open the Council meeting and consider approval of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 27<sup>th</sup> October 2020.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Planning: (Cllrs. Harris, Barrett and Millar)
  - a. To receive new applications and make comment on applications not on this agenda **PF/20/2050** - Bengate Barn, Tucks Road, Bengate, Worstead, North Walsham, NR28 9LU - Erection of 1no. non serviced Holiday let in association with existing holiday business, change of use of part of land from paddock to curtilage to holiday let and installation of an air source heat pump
  - b. To receive planning updates and decisions, if applicable
- 7 Leisure and Recreation: (Cllrs. Cole and Barrett).
  - a. To receive general report
  - b. To discuss anti-social behaviour at the recreation ground, including consideration of installation of CCTV
  - c. To update on memorial bench installations:
    - i. Worstead Cemetery
    - ii. Fairstead at School
  - d. To update on Bengate noticeboard
  - e. To update on defibrillators
- 8 Conservation:
  - a. To update, and agree any actions, on conservation schemes
  - b. To discuss and consider parishioner offer to remove sedge from Lyngate pond
- 9 Highways: (Cllrs. Bond and O'Hara)
  - a. To receive SAM2 data
  - b. To discuss and consider invitation for bids to the Parish Partnership Scheme 2021/22
- 10 Queen Elizabeth Hall: (Cllr. Ginn)
  - a. To receive report
  - b. To update on village hall car park improvements
- 11 School: (Cllr. Barrett)
  - a. To receive report
- 12 Finances and Administration:
  - a. To consider approval of Statement of Account and Bank Reconciliation

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- b. To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Salary and Expenses Oct-Dec inc.)	£727.29
HMRC (PAYE/NI)	£144.20
Mr L M Marques (maintenance Graveyard 2020)	£945.50
Salhouse Parish Council (50% contribution Office 365/Antivirus software)	£ 45.82
- c. To consider quotes for maintenance for 2021/22 for:

Playing Field	Village Green	Burial Ground	Village sign
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- d. To review and agree the Budget for 2020/21
- e. To consider and resolve to set the amount for precept
- f. To update on Woven newsletter
- g. Financial Correspondence, if any, to be noted

- 13 Consultations - to agree a response to:
  - a. NCC Annual Budget Consultation (closes 14th December 2020)
- 14 Project reports to be raised for consideration and resolved if necessary:
  - a. Good Neighbour Scheme
  - b. Graveyard extension project
- 15 Matters for discussion (for information only)
- 16 Items for next agenda: 26<sup>th</sup> January 2021
- 17 To receive correspondence and agree response (if any):
  - General Correspondence
  - Cluster 10 Police Newsletter
  - NALC newsletters inc. Wellbeing
  - News from Vattenfall Norfolk – details of online update meetings
  - Census 2021 (March 21<sup>st</sup> 2021)

*Sarah Martin*

Clerk on behalf of Worstead Parish Council

Dated: 19<sup>th</sup> November 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/86887021331?pwd=ZWVlcnIwRzM3bWdYWWEp1Q2pRRFNMQT09>

Meeting ID: 868 8702 1331

Passcode: 501684