

WORSTEAD PARISH COUNCIL



The following meeting will be held virtually:

You are invited to the Worstead Parish Council Meeting to be held on

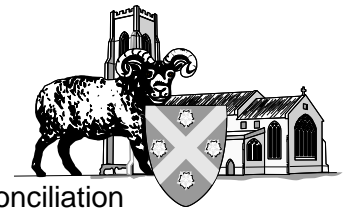
Tuesday 26th January 2021 at 7.00pm for the purpose of transacting the following business.

If you would like to join the meeting, please contact the Clerk and a direct link will be emailed to you, alternatively joining instructions at the bottom of the agenda.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed thirty minutes unless directed by the Chairman, and each member of the public may speak for a maximum of ten minutes).
- 2 District / County Councillor**
- 3 To open the Council meeting and consider approval of apologies, if applicable.**
- 4 Resignations:**
To note the resignation of Cllr Sue Harris. North Norfolk District Council (NNDC) notified. Notice of Vacancy published (request for an election deadline: 9th February 2021).
- 5 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 24th November 2020.**
- 6 To receive any declarations of interest in items on the agenda and any requests for dispensation:**
Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 7 Planning: (Cllrs. Harris, Barrett and Millar)**
 - a. To consider the following planning application:
PF/20/2557 - Keepers Cottage, Meeting Hill Road, Meeting Hill, Worstead, North Walsham, Norfolk, NR28 9LR - Single storey rear extension
 - b. To receive new applications and make comment on applications not on this agenda
 - c. To receive planning updates and decisions, if applicable
- 8 Leisure and Recreation: (Cllrs. Cole and Barrett).**
 - a. To receive general report
 - b. To discuss and consider Tree Planting Scheme
- 9 Conservation:**
 - a. To update, and agree any actions, on conservation schemes
 - b. To update on parishioner offer to remove sedge from Lyngate pond
- 10 Highways: (Cllrs. Bond and O'Hara)**
 - a. To receive SAM2 data
- 11 Queen Elizabeth Hall: (Cllr. Ginn)**
 - a. To receive report
- 12 School: (Cllr. Barrett)**
 - a. To receive report

WORSTEAD PARISH COUNCIL



13 Finances and Administration:

- a. To consider approval of Statement of Account and Bank Reconciliation
- b. To consider the following invoices and resolve whether to make payments for:

Shane Mallett – Woven Newsletter (December 2020)	£ 170.00
The Garden Guardian (Grounds maintenance 2019) (inc.VAT £318.00)	£1908.00
NNDC (Emptying dog bins 01/04/20 to 31/03/21) (inc.VAT £109.20)	£ 546.00
- c. To update on Woven newsletter and agree date of next issue
- d. To discuss and consider advertising in Woven (parishioner email)
- e. Financial Correspondence, if any, to be noted

14 Projects – to receive update reports and consider any actions arising:

- a. Graveyard extension project
- b. Memorial bench installations:
 - i. Worstead Cemetery
 - ii. Fairstead at School
- c. Defibrillators
- d. Bengate noticeboard
- e. Briggate telephone box
- f. To update on village hall car park improvements

15 Matters for discussion (for information only)

16 Items for next agenda: 23rd February 2021

17 To receive correspondence and agree response (if any):

General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
Save Holt Hall email
Norwich Western Link project update
NNDC Postal Voting take up campaign ahead of May 2021 elections
North Norfolk Local Plan - Autumn Newsletter 2020

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 21st January 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/85484699477?pwd=aFFkeVY2WFUxb2F6ZXM5Nl9kbFk5UT09>

Meeting ID: 854 8469 9477

Passcode: 451495