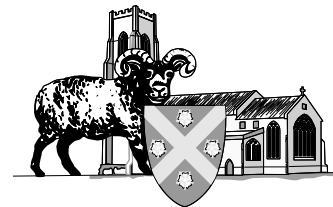


WORSTEAD PARISH COUNCIL



The following meeting will be held virtually:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 23rd February 2021 at 7.00pm** for the purpose of transacting the following business. **If you would like to join the meeting, please contact the Clerk and a direct link will be emailed to you, alternatively joining instructions at the bottom of the agenda.**

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed thirty minutes unless directed by the Chairman, and each member of the public may speak for a maximum of ten minutes).
- 2 District / County Councillor**
- 3 To open the Council meeting and consider approval of apologies, if applicable.**
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 26th January 2021.**
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation:**
Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 6 Planning: (Cllrs. Barrett and Millar)**
 - a. To consider the following planning application:
PF/21/0041 - Deermead Cottage, Broad Road, Worstead, North Walsham, Norfolk, NR28 9RU - Single storey extension to side of dwelling
 - b. To receive new applications and make comment on applications not on this agenda
 - c. To receive planning updates and decisions, if applicable:
PF/20/2050 - Bengate Barn, Tucks Road, Bengate, Worstead, North Walsham, NR28 9LU - Erection of 1 no. non serviced holiday let in association with existing holiday business, change of use of part of land from paddock to amenity space for holiday let and installation of an air source heat pump - **APPROVED**
- 7 Leisure and Recreation: (Cllrs. Cole and Barrett).**
 - a. To receive general report
 - b. To receive update, discuss and consider Tree Planting Scheme
 - c. To discuss and agree any actions regarding access point from playing field to Westwick Road
 - d. To discuss parishioner email regarding a memorial within the Parish
- 8 Conservation:**
 - a. To update, and agree any actions, on conservation schemes
 - b. To update on Lyngate pond clearing
- 9 Highways: (Cllrs. Bond and O'Hara)**
 - a. To receive SAM2 data
 - b. To receive update regarding speed limit in Briggate
- 10 Queen Elizabeth Hall: (Cllr. Ginn)**
 - a. To receive report

WORSTEAD PARISH COUNCIL



- 11 School: (Cllr. Barrett)**
a. To receive report
- 12 Finances and Administration:**
a. To consider approval of Statement of Account and Bank Reconciliation
b. To consider the following invoices and resolve whether to make payments for: None
c. To agree a date for the Annual Parish Meeting
d. To agree date of next issue of Woven newsletter
e. To review the following policies:
i. Standing Orders
ii. Financial Regulations
iii. Annual Review of the Effectiveness of Internal Control
iv. Risk Management Policy
f. To discuss and agree any actions and response to parishioner correspondence regarding Broadband in Withergate
g. To consider donation requests from:
a. Citizens Advice Bureau
b. North Norfolk Community Transport
h. Financial Correspondence, if any, to be noted
- 13 Projects – to receive update reports and consider any actions arising:**
a. Graveyard extension project
b. Memorial bench installations:
i. Worstead Cemetery
ii. Fairstead at School
c. Train Station: Defibrillators and cycle store
d. Bengate noticeboard
e. Briggate telephone box
f. To update on village hall car park improvements
- 14 Matters for discussion (for information only)**
- 15 Items for next agenda: 23rd March 2021**
- 16 To receive correspondence and agree response (if any):**
General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
CENSUS 2021

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 18th February 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/86200677656?pwd=eExwMktkZDU2K0cyVmFlbElwYXlkZz09>

Meeting ID: 862 0067 7656

Passcode: 428336