

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin. Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadparishcouncil.norfolkparishes.gov.uk



Minutes of Worstead Parish Council virtual meeting held on Tuesday 23rd June 2020 at 7.00pm

Present: S. Cole (Chair), R. Barrett, A. Millar, B. Eagleton, S. Ginn, A. Bond
 and K. O'Hara (19.10).

Also in attendance: 1 member of the public

Clerk: Mrs. Sarah Martin.

		ACTION BY:								
1:	<p>Open forum for Public Participation: an opportunity to hear from members of the public None</p>									
2:	<p>District / County Councillor There was no County Council report. District Councillor Saul Penfold reported: NNDC are coming out of lockdown following Government guidelines. Ten town locations around the District will have decal stickers on pavements reminding people to adhere to social distancing, wash their hands etc which is part of the 'You are Welcome' campaign to encourage people back into the town centres, including North Walsham. The discretionary grants offered by NNDC which has so far received 176 applications, closes on Sunday 28th June 2020. There has been no further progress on the Tree Planting Scheme as regards Worstead, Cllr Penfold will investigate. There will be a new prospectus, application forms and guidance out in early July regarding the Big Society Fund which is changing to the North Norfolk Sustainable Communities Fund. Cllr Penfold will send the PC copies once they are publicly available. Cllr. Penfold will investigate decal stickers for village halls and advice regarding re-opening of clubs/societies.</p>									
3:	<p>To open the Council meeting and consider acceptance of apologies, if applicable. Apologies were received and accepted from Sue Harris and Maire Smith – both personal.</p>									
4:	<p>To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 26th May 2020. The minutes were proposed as a correct record without amendment by Cllr. Barrett and seconded by Cllr. Millar; all Cllrs. agreed. These will be duly signed by the Chairman.</p>									
5:	<p>To receive any declarations of interest in items on the agenda and any requests for dispensation None</p>									
6:	<p>Finances and Administration:</p> <p>a To consider approval of Statement of Account and Bank Reconciliation There were no questions raised; all agreed to accept these.</p> <p>b To agree the following invoices:</p> <table data-bbox="231 1787 1324 1921"> <tr> <td>Sarah Martin – Salary and Expenses April to June 2020</td> <td>£ 633.56</td> </tr> <tr> <td>HMRC (Sarah Martin - April to June 2020)</td> <td>£ 115.80</td> </tr> <tr> <td>Queen Elizabeth Hall (hall hire 2019)</td> <td>£ 180.00</td> </tr> <tr> <td>Glasdon UK Limited (waste bin recreation ground) inc. VAT £76.01</td> <td>£ 456.04</td> </tr> </table> <p>Resolution: All invoices were agreed to be paid</p> <p>c To consider and agree online banking setup It was agreed to apply for online view only banking at this time.</p> <p>d Financial Correspondence: none</p>	Sarah Martin – Salary and Expenses April to June 2020	£ 633.56	HMRC (Sarah Martin - April to June 2020)	£ 115.80	Queen Elizabeth Hall (hall hire 2019)	£ 180.00	Glasdon UK Limited (waste bin recreation ground) inc. VAT £76.01	£ 456.04	Clerk
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7: a	<p>Planning: (Cllrs. Harris, Barrett and Millar) To receive new applications and make comment on applications not on this agenda PF/20/0852 - Rose Cottage, 36 Honing Row, Worstead, North Walsham, NR28 9RH - Removal of Conservatory and replacement single storey extension to east elevation, single storey extension to west elevation and new windows & doors Resolution: No Objection or Comment PF/20/0908 - Holly Grove House, Honing Road, Lyngate, Worstead, North Walsham, NR28 9RQ - Single storey side and rear extension; relocation of spiral staircase to east elevation Resolution: No Objection or Comment - However, the PC requests visualisation of what the extension will look like and confirmation of the materials used, ensuing they are in keeping with and compliment the nature of the existing building and surrounding area</p>	
b	<p>To consider a response to - Section 73 Variation of Condition Application: Revision to Levels within the Southern Storage Yard: Waste Recycling site, Boundary Pit, North Walsham It was discussed that this variation would need reassurance that the impact of not reducing the height would not have any adverse effect of sound/smell to surrounding properties, and therefore would need to be subject to receiving a detailed planning application consultation.</p>	
c	<p>To receive planning updates and decisions, if applicable North Walsham: Boundary Pit, off Sandy Hills, Old Yarmouth Road, North Walsham, NR28 9JH: Extension of waste recycling site and associated development as permitted under reference C/1/2019/1002 without compliance with condition 4 to extend the periods for the importation and unloading of green and municipal wastes- Decision: Permitted/Approved by the County Planning Authority in accordance with the Development Control Scheme – Noted</p>	
8: a	<p>Leisure and Recreation: (Cllrs. Cole and Barrett) To receive general report Weekly checks are being carried out, along with some litter picking. The annual RoSPA inspection report has not been received yet. The new rubbish bin has been delivered, to be installed. Clerk to investigate signage for reopening of play area following Government guidance.</p>	AB/SG Clerk
b	<p>To update on conservation schemes i. To consider offer from North East Norfolk Conservation Volunteers (NENCV) to clear Lyngate pond.</p>	Clerk
c	<p>ii. To note provisional date of BVCG for Churchyard Conservation Scheme cutting Churchyard - Wednesday 26th August 2020 The provisional date was noted and agreed. Clerk to confirm.</p>	Clerk
d	<p>To update on new noticeboard The notice board has been placed on order and street furniture license approved by Highways regarding a new siting in Bengate.</p>	
9: a	<p>To update on defibrillators The Community Heartbeat Trust has confirmed there is electricity connected in the telephone box at Meeting Hill. The LED light and pattress will need replacing and this would be approx. £50. Quotes for 2 defibrillators have been requested.</p>	
9: a	<p>Highways: (Cllrs. Bond and O'Hara) To receive SAM2 data The SAM2 is currently placed in Briggate. Data reports from Honing Road and Briggate had been previously circulated. It was discussed that the data should be analysed further and submitted to the Police.</p>	BE

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b	<p>To note Highway rangers' visit to Parish w/c 6/7/20 and raise any issues to be reported. It was discussed issues can be reported online to Highways, however Clerk to submit road signage, hedges and receding roads directly.</p>	Clerk
c	<p>To discuss parishioner concerns regarding large HGVs through village It had been advised to advise parishioners to note the Company and registration of vehicles so they can be contacted directly.</p>	
d	<p>To discuss and consider invitation for bids to the Parish Partnership Scheme 2021/22 The invitation had been received and noted. Bids to be submitted by 4th December 2020. It was mentioned a possible bid of kerbing at Orpley Lane in Meeting Hill. It was agreed to consider this further at the next meeting.</p>	
10: a	<p>Queen Elizabeth Hall: (Cllr. Ginn) To receive report – the hall remains closed at present, with the exception of the Pre-School. A new hall manager has been appointed; licencing being investigated and charity status/trusteeship ongoing.</p>	
b	<p>To update on village hall car park improvements It was discussed and agreed to submit a grant bid to the Big Society and agreed the PC would budget a contribution of £3000 (30%). It was agreed to ask the Pre School to contribute £2000 to the works as main/permanent users of the hall/car park.</p>	Clerk
11: a	<p>School: (Cllr. Barrett) To receive report – there was no update.</p>	
12: a	<p>Consultations: Consultation on North Norfolk District Councils Hackney Carriage and Private Hire Policy and Handbook Edition 4 – it was agreed not to comment on this consultation.</p>	
b	<p>To consider submitting a response to the New Model Code of Conduct Consultation The PC agreed there were no additional comments to be submitted regarding this consultation.</p>	
13: a	<p>Project reports to be raised for consideration and resolved if necessary: Good Neighbour Scheme – to be kept on the agenda, but not to be investigated further at this time.</p>	
b	<p>To receive update on Graveyard extension The Community Payback agreement has been submitted, but all works suspended at present. The team will contact the PC when they resume. The reserved conditions form for NNDC still needs to be submitted along with the tree survey and vision splay.</p>	Clerk/ AM/SC
14:	<p>Matters for discussion (for information only) Cllr. Ginn had received an enquiry regarding a food trailer request to trade in the village square and had suggested they contact the Clerk directly and investigate with NNDC.</p>	
15:	<p>Items for next agenda: 28th July 2020 To discuss the next issue of The Woven.</p>	
16:	<p>To receive correspondence and agree response (if any): Noted General Correspondence Cluster 10 Police Newsletter NALC newsletters inc. Wellbeing Questionnaire from Norfolk Constabulary Broads Authority- New Flood Risk Supplementary Planning Document adoption notification</p>	

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<p>17:</p>	<p>Parishioner enquiry regarding Fibre Optic Broadband around Solely Rd and Broad Rd, Worstead – District Cllr Saul Penfold investigating on PC's behalf Weavers' Way resurfacing scheme restart - Update COVID-19 construction North Walsham, Honing, Stalham</p> <p>To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items: Clerks Appraisal This resolution was agreed. Following the Clerks appraisal, the Council resolved to award a pay increase to the Clerk from scale 10 to 18 effective 1st July 2020.</p> <p>For and on behalf of Worstead Parish Council Sarah Martin Sarah Martin, Clerk</p> <p style="text-align: right;">Dated: 30th June 2020</p>	
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.Meeting closed at 20.47