

## Minutes of Worstead Parish Council virtual meeting held on Tuesday 27<sup>th</sup> October 2020 at 7.00pm

**Present:** S. Cole (Chair), R. Barrett, A. Millar, S. Ginn, A. Bond, M. Smith and K. O'Hara.

**Also in attendance:** 2 members of public, District Councillor Saul Penfold and County Councillor John Timewell (19.44)

**Clerk:** Mrs. Sarah Martin.

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
  - A member from the North East Norfolk Conservation Group (NENCV) spoke about a project run by OVO Energy called 'I Dig Trees' who give away trees for planting and asked if the PC would consider being involved in this project and/or work with the NENCV. Land would need to be identified for tree planting.
  - A local farm owner updated the PC on the Maize Harvest which should be finished in around a weeks' time. It has been extended in time due to recent weather conditions. The farm is also reviewing permissive paths around the Parish as a project which will include planting of wildflowers.
  
- 2 District / County Councillor**

District Councillor Saul Penfold mentioned the Planning for the Future consultation (White Paper) which NNDC feel some elements are sensible; however as a whole the Council is not supportive and will be opposing.

NNDC is one of 40 coastal counties applying for part of the Government £1 billion kickstart grant from the Government to help them recover from the impact of Coronavirus.

Withergate residents, who have poor Broadband, and with no plans from BB4N are looking into setting up an Openreach Fibre Partnership. This would cost the residents individually however there are grants available to support this.

The Meeting Hill sign will be installed in Spring 2021.

County Councillor John Timewell (19.44) reported that in County it is budget setting time, and although many shortfalls, it is hoped that Children and Adult services will not be hit as much as other years. Highways are pushing for the Western Link.

It was stated that there are not as many crossover roads and therefore the road should have less roundabouts than the Broadland Northway – however safety will be the prime concern.

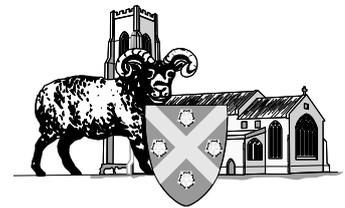
Comments were shared including that although there are many benefits to this link it is important that people are aware of the environmental risks and the need to make sure wildlife impacts are properly mitigated.
  
- 3 To open the Council meeting and consider acceptance of apologies, if applicable.**

Apologies were received and accepted from Sue Harris and Bob Eagleton (both personal).
  
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 15<sup>th</sup> September 2020.**

The minutes were proposed as a correct record without amendment by Cllr. Barrett and seconded by Cllr. Bond; all Cllrs. agreed. These will be duly signed by the Chairman.
  
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation - None**
  
- 6 Planning: (Cllrs. Harris, Barrett and Millar)**
  - a. To receive new applications and make comment on applications not on this agenda**

No new planning applications received not on this agenda

**PF/20/1776** - Westmoreland, Station Road, Worstead, North Walsham, NR28 9RX - Extensions and alterations to roof including dormers to front and rear to provide first



floor accommodation

**Resolution:** No Objection or Comment

**PF/20/1823** - Woodside Cottage, Broad Road, Worstead, North Walsham, NR28 9RU - Single storey orangery style extension to side of dwelling

**Resolution:** No Objection or Comment

**b. To ratify decisions on the following planning applications with comments requested prior to this meeting:**

**PF/20/1615** Woolcomb Cottage, Honing Road, Lyngate, Worstead, NORTH WALSHAM, NR28 9RG - Demolition of existing lean-to and erection of two storey rear extension

**Resolution:** No Objection

**PF/20/1690** 14 Woodview, Worstead, North Walsham, NR28 9RR - Single storey rear extension

**Resolution:** No Objection

**FUL/2020/0041** Boundary Pit, off Sandy Hills, Old Yarmouth Road, North Walsham, NR28 9JH - Extension of waste recycling site and associated development as permitted under application reference FUL/2020/0013 without compliance with conditions 1, 2, 3 and 9 to replace the existing scheme for lowering levels within the existing storage and processing yard.: Mr C Bird

**Resolution:** No Objection

**NP/20/1769** Land to the West at Vicarage Loke, Worstead, NR28 0JD - Prior notification to for erection of a 9,000 m<sup>3</sup> liquid fertiliser lagoon for storage of organic fertiliser

**Resolution:** WITHDRAWN

**c. To receive planning updates and decisions, if applicable** - None

## 7 Leisure and Recreation: (Cllrs. Cole and Barrett).

**a. To receive general report**

The zip wire has been reinstated. Antisocial behaviour still occurring at the playing field including rubbish, broken glass and smearing of dog faeces within youth shelter and smashing of eggs on kicking wall and village hall.

The police have previously been notified but will be updated.

**b. To discuss and agree actions regarding anti-social behaviour at the recreation ground, including installation of CCTV**

Discussions were had however it was agreed to continue to monitor the situation whilst seeking further advice on CCTV and investigating possible grants for installation of CCTV costing around £1400.

**c. To receive update regarding Bittern Line Community Rail Partnership** – no update

**d. To update on memorial bench installations:**

i. **Worstead Cemetery** – to arrange for bench to be delivered and investigate installation in a temporary location until graveyard extension complete and bench repositioned.

ii. **Fairstead at School** – awaiting delivery of bench . Highways have approved the position.

**e. To update on Bengate noticeboard** – awaiting installation.

**f. To update on defibrillators**

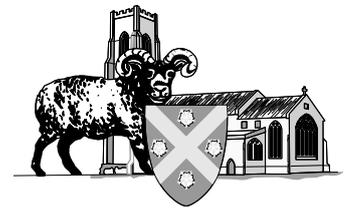
Defibrillators have been ordered. The financial grant awarded from Worstead Festival for this project has been requested. Community Rail have offered to pay for the installation and ongoing electric costs of the defibrillator at the train station. Red paint has been donated by Crown paints. Briggate telephone box to be repaired.

## 8 Conservation:

**a. To update, and agree any actions, on conservation schemes**

The grass cuttings from the Churchyard Conservation works need to be moved, and a kind offer from a local farm has been accepted to dispose of these. Moving forward it needs to be considered how to dispose of the cuttings at the time.

It was raised if sheep could be reintroduced within the Churchyard.



- b. To discuss and consider parishioner offer to remove sedge from Lyngate pond**  
To arrange a meeting to discuss this offer further. Further conservation works are being carried out on Wednesday 28<sup>th</sup> October by NENCV – thanks were given.
- c. To discuss and consider Tree Planting Scheme**  
There are two schemes to consider – NNDC and ‘I Dig Trees’, along with a suggestion of a community orchard. More information is needed on the NNDC scheme, however both schemes require land to plant the trees on which currently has not been identified or agreed. The PC would be happy to work with NENCV for a tree planting project.  
Worstead Estate have a plan to plant trees to bring back the park to how it previous was and plant trees in other areas of the Parish to create a woodland corridor.

## 9 Highways: (Cllrs. Bond and O’Hara)

- a. To receive SAM2 data**  
Data collected from Withergate Road as exiting the village from 15<sup>th</sup> September to 23<sup>rd</sup> October 2020 confirms that speeding is a big issue. From the statistics there were 45,237 counts of which half were exceeding the speed limit of 20mph, and over 1800 counts recorded over the speed of 40mph.
- b. To discuss and consider invitation for bids to the Parish Partnership Scheme 2021/22**  
A meeting was held with the Highways Engineer to look at kerbing at Meeting Hill/Orpley Lane junction. A revised cost is to be received for this scheme (without wooden bollards), however if it is approved Highways will resurface this junction at the same time (funded by Highways). Village gateways at the entrance on Honing Road and Westwick Road are also being investigated.

## 10 Queen Elizabeth Hall: (Cllr. Ginn)

- a. To receive report** – a report was previously circulated. A meeting has been held with the Pre-School regarding their lease.
- b. To update on village hall car park improvements**  
A meeting is to be arranged to discuss further the design specification. A draft grant bid has been prepared however further evidence is needed to support it. Clerk to contact NCC to see if an extension can be granted on this Parish Partnership project.

## 11 School: (Cllr. Barrett)

- a. To receive report** – no report, however grass cutting and conservation on the Fairstead to be considered further.

## 12 Finances and Administration:

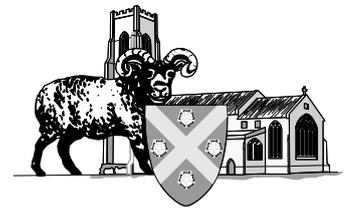
- a. To consider approval of Statement of Account and Bank Reconciliation**  
There were no questions raised; proposed to accept by Cllr. Barrett; seconded by Cllr. Bond - all agreed.
- b. To consider and resolve the following payments:**

Renoteel Construction Limited (Play area repairs, inc. VAT £130.00)	£ 780.00
ELY Trophies (engraving Ida Watts award)	£ 3.50
The Community Heartbeat (Defibrillators Meeting Hill & Train Station)	£4,155.00

**Resolution:** All invoices were agreed to be paid
- c. To consider donation to the Royal British Legion Poppy Appeal (s137)**  
**Resolution:** To donate £50. A poppy wreath has been received and will be laid by Chairman Cole.
- d. To consider quotes for maintenance for 2021/22 for:**

Playing Field	Village Green	Burial Ground	Village sign
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To be postponed until the November meeting as not all quotes have been received.



**e. To update on Website Accessibility**

Website testing completed and Accessibility Statement placed on website to comply with the Regulation. To be monitored ongoing.

**f. To consider schedule for 2021 meetings and resolve whether to accept it**

It was agreed to accept these meeting dates for the interim, and possibly review in May 2021, or sooner, when there may be a change to virtual meeting regulations by Government.

**g. To update on next issue of The Woven**

A November issue to be produced.

**h. Financial Correspondence:** Noted

NNDC 2<sup>nd</sup> Instalment Precept (£4,155.00)

**13 Consultations - to agree a response to:**

**a. The White Paper – Planning for the Future (closes 29<sup>th</sup> October 2020)**

Clerk to circulate a draft response for approval prior to submitting.

**b. Draft recommendations for division boundaries in Norfolk County Council (closes 23<sup>rd</sup> November 2020)** No comments to be submitted.

**14 Project reports to be raised for consideration and resolved if necessary:**

**a. Good Neighbour Scheme**

To raise in Woven and gage support.

**b. Graveyard extension project**

An offer has been received to donate and install a wooden gate at the new entrance. Tree survey still to be completed before submitting discharge of conditions form.

**c. Update from Community Payback**

Due to the current restrictions, unfortunately the Community payback team have confirmed they are unable to work with Worstead PC this year.

**15 Matters for discussion (for information only)**

It was questioned if free School meals are continuing at Worstead - no comments

**16 Items for next agenda: 24<sup>th</sup> November 2020 - None**

**17 To receive correspondence and agree response (if any):** Noted

General Correspondence

Cluster 10 Police Newsletter

NALC newsletters inc. Wellbeing

CPRE Autumn newsletter

Parishioner email re: Maize Harvest

NNDC Textile Clothing Bank offer

Aldborough PC Pig Problem

Meeting closed 21.41