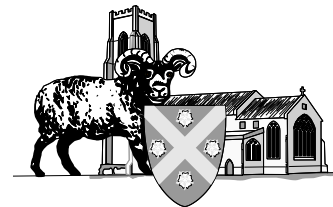


WORSTEAD PARISH COUNCIL



The following meeting will be held virtually:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Thursday 6th May 2021 at 7.00pm** for the purpose of transacting the following business.

If you would like to join the meeting, please contact the Clerk and a direct link will be emailed to you, alternatively joining instructions at the bottom of the agenda.

AGENDA FOR MONTHLY MEETING

- 1 Election of Chair**
- 2 Election of Vice Chair**
- 3 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chairman, and each member of the public may speak for a maximum of three minutes).
- 4 District / County Councillor**
- 5 To consider approval of apologies, if applicable.**
- 6 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 23rd March 2021.**
- 7 To receive any declarations of interest in items on the agenda and any requests for dispensation:**
Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 8 Election of Working Groups**
- 9 Planning: (Cllrs. Barrett and Millar)**
 - a. To consider the following planning application:
PO/21/0916 - Hoffnik House, Meeting Hill Road, Briggate, Worstead, North Walsham, Norfolk, NR28 9RB - Erection of detached chalet bungalow - outline with all matters reserved
PF/21/0956 - Earsdon, Withergate Road, Worstead, North Walsham, Norfolk, NR28 9SF - First floor side extension
 - b. To receive new applications and make comment on applications not on this agenda
 - c. To receive planning updates and decisions, if applicable:
- 10 Leisure and Recreation: (Cllrs. Cole and Barrett).**
 - a. To receive general report
 - b. To consider quotes for fencing at playing field/Westwick Road
 - c. To discuss and consider dogs on playing field, including training
 - d. To note annual play area inspection notification
 - e. To update regarding 'Cloth Route'
 - f. To discuss and consider Church path
- 11 Conservation:**
 - a. To update, and agree any actions, on conservation schemes
 - b. To update, discuss and consider Tree Planting Scheme, including Community Orchard
- 12 Highways: (Cllrs. Bond and O'Hara)**
 - a. To receive SAM2 data

WORSTEAD PARISH COUNCIL



13 Queen Elizabeth Hall: (Cllr. Ginn)

- a. To receive report

14 School: (Cllr. Barrett)

- a. To receive report

15 Finances and Administration:

- a. To consider approval of Statement of Account and Bank Reconciliation
- b. To consider the following invoices and resolve whether to make payments for:

Norfolk County Council PP Scheme 'Gateway to Worstead' 50% contribution	£ 510.00
Norfolk County Council PP Scheme 'Meeting Hill Kerbing' 50% contribution	£2,787.96
Community Action Suffolk (Insurance for 2020/21)	£ 293.93
Norfolk Association of Local Councils (Annual Subscription 2001/22)	£ 234.37
Shane Mallett (Woven Newsletter April 2021)	£ 150.00
Worstead Farms (Rent Playing Field 2021/22)	£ 1.00
North Norfolk District Council (Details of Reserved Conditions)	£ 116.00
- c. To note receipts received:
 - NNDC 1st Instalment of Precept 2021/22 £4,220.00
 - NCC remittance surveyor's allotment £3500.00
- d. To consider a Central document system
- e. To review and consider the following policies:
 - Lone Worker Policy
 - Complaints Policy
 - Freedom of Information
- f. Financial Correspondence, if any, to be noted

16 To discuss and consider Graveyard Extension project

17 Projects – to receive update reports and consider any actions arising:

- a. Memorial bench installations:
 - i. Worstead Cemetery
- b. Defibrillators
- c. Bengate noticeboard
- d. Briggate telephone box
- e. To update on village hall car park improvements

18 Matters for discussion (for information only)

19 Items for next agenda: 22nd June 2021

20 To receive correspondence and agree response (if any):

General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
Invite to NALC General Meeting - 20th May 2021
Norfolk Strategic Flooding Alliance Meeting update
Vattenfall - Norfolk Projects' Community Benefit Fund

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 29th April 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/81257659616?pwd=eDJTN2EwVjg1TzR4blVkd1N1b09WQT09>

Meeting ID: 812 5765 9616

Passcode: 758531

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