



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 27th July 2021 at 7.00pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chairman, and each member of the public may speak for a maximum of three minutes).
- 2 District / County Councillor**
- 3 To consider approval of apologies, if applicable.**
- 4 To consider co-option of Parish Councillor**
- 5 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 22nd June 2021.**
- 6 To receive any declarations of interest in items on the agenda and any requests for dispensation:**
Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 7 Planning: (Cllrs. Bacon, Barrett and Millar)**
 - a. To consider the following planning application:
PF/21/1914 - 12 North View, Honing Road, Lyngate, Worstead, Norfolk, NR28 9RF -
Erection of single storey rear/side extension
PF/21/1899 - 3 Meadowside, Barnards Road, Worstead, Norfolk, NR28 9RL - Two storey side extension
 - b. To receive new applications and make comment on applications not on this agenda
 - c. To receive planning updates and decisions, if applicable:
 - i. **PF/21/1113** - Worstead - Larksleve Croft, Station Road, Briggate - Change of use of land from agricultural to garden/amenity land – PC comment - No Objection
Pending Consideration
 - ii. **PF/21/1568** – 16 St Andrews Close, Worstead, Norfolk, NR28 9SG - Single storey rear extension and alterations to attached garage to facilitate use as habitable space – PC comment - No Objection - **Pending Consideration**
 - iii. **PF/21/0701** - Land North East Of Threeways, Obelisk Lane, Worstead, Norfolk - Formation of liquid organic fertiliser storage lagoon (capacity 9,000 cu. metres) – PC comment – awaiting conclusions of the NNDC Environmental Impact Report.
Pending Consideration
- 8 Leisure and Recreation: (Cllrs. Cole and Barrett).**
 - a. To receive general report
 - b. To receive update on Playing Field Hire request (Bacton Football Club)
 - c. To receive update on annual play area inspection, and agree any actions
- 9 Natural Environment: (Cllrs. Millar, Smith and Bond)**
 - a. To update, and agree any actions, on conservation schemes
 - b. To update, discuss and consider Tree Planting Scheme, including Community Orchard

WORSTEAD PARISH COUNCIL



- i. To receive update on meeting with NNDC
- ii. To receive update on school green planting proposal

10 Highways: (Cllrs. Bond and O'Hara)

- a. To receive SAM2 data
- b. Invitation to bid for Parish Partnership 2022/23

11 Queen Elizabeth Hall: (Cllr. Ginn)

- a. To receive report

12 School: (Cllr. Barrett)

- a. To receive report

13 Finances and Administration:

- a. To consider approval of Statement of Account and Bank Reconciliation
- b. To consider the following invoices and resolve whether to make payments for:

Hewitt's Trophies and Engravings (Ida Watts Award s137)	£ 15.00
Playsafety Limited (RoSPA Annual lay Area Inspection) inc. VAT	£111.60
North Norfolk District Council (dog bin emptying 0/04/21 to 31/03/21) inc. VAT	£655.20
- c. To note receipts received:

Worstead Festival – premises licence reimbursement	£ 70.00
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- d. Financial Correspondence, if any, to be noted
 - PFK Littlejohn (External Audit) - Receipt of documents – notification of exempt status, 2021
 - Information Commissioner's office - Data protection renewal fee due (direct debit payment on or before 02/08/2021)

14 Projects – to receive update reports and consider any actions arising:

- a. Defibrillators
- b. Bengate noticeboard
- c. Briggate telephone box
- d. To update on village hall car park improvements

15 To receive correspondence and agree response (if any):

General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
North Walsham West Consultation

16 Matters for discussion (for information only)

17 Items for next agenda: 14th September 2021

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 22nd July 2021