

# WORSTEAD PARISH COUNCIL



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 26<sup>th</sup> October 2021 at 7.30pm** for the purpose of transacting the following business.

## AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**  
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chairman, and each member of the public may speak for a maximum of three minutes).
- 2 District / County Councillor**
- 3 To consider approval of apologies, if applicable.**
- 4 To consider any applicants for co-option of Parish Councillor vacancy**
- 5 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 14<sup>th</sup> September 2021.**
- 6 To receive any declarations of interest in items on the agenda and any requests for dispensation:**  
Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 7 Planning: (Cllrs. Bacon, Barrett and Millar)**
  - a.** To consider the following planning applications:
    - PF/21/2357** - Old White Horse, Station Road, Briggate, Worstead, Norfolk, NR28 9QY - Change of use and alterations to detached outbuilding to form a holiday let
    - PF/21/2580** - Hunters Lodge, Meeting Hill Road, Briggate, Worstead, Norfolk, NR28 9RB - Single storey side/rear extension.
    - PF/21/2646** - Worstead C Of E Va School, Honing Road, Lyngate, Worstead, Norfolk, NR28 9RQ - Single storey extension
    - TW/21/2586 Hedgerow Removal Notice** - 16km Pipeline Development - Sco-Ruston To Honing - Hedgerow removals to facilitate the laying of potable water pipeline to support the local network and improve sustainability of network to avoid future bursts. Hedgerows will be reinstated like-for-like. Where possible, hedgerows have been avoided by drilling under (subject to budget), utilising existing gaps or minimising the amount requiring removal.
  - b.** To receive planning updates and decisions, if applicable:
    - PF/21/0701** - Land North East Of Threeways, Obelisk Lane, Worstead, Norfolk - Formation of liquid organic fertiliser storage lagoon (capacity 9,000 cu.metres) – **WITHDRAWN**
    - PF/21/2262** - The Grange, Yarmouth Road, Worstead, Norfolk, NR28 9LX - Conversion of outbuilding to garden room - **APPROVED**
- 8 Leisure and Recreation: (Cllrs. Cole and Barrett).**
  - a.** To receive general report
  - b.** To discuss field hire including playing field hire request (Bacton Football Club)
  - c.** To receive update on play area repairs, and consider/agree quotes
  - d.** Play area fence:
    - i.** To discuss and consider installation of play area fence
    - ii.** To consider/receive grant application update
    - iii.** To consider and agree PC contribution
    - iv.** To consider and agree contractor
  - e.** To update on Public and Parish Permissive Pathway Partnership, including funding of required signage of the permissive routes



- f. To consider 'The Queen's Platinum Jubilee Celebrations – 2-5 June 2022'

**9 Natural Environment: (Cllrs. Smith and Bond)**

- a. To update, and agree any actions, on conservation schemes
- b. To update, discuss and consider Tree Planting Scheme, including Community Orchard
- c. To update on hedge cutting

**10 Highways: (Cllrs. Bond and O'Hara)**

- a. To receive SAM2 data
- b. To consider bids for Parish Partnership Scheme 2022/23
- c. To discuss and consider correspondences regarding speeding along Honing Road

**11 Queen Elizabeth Hall: (Cllr. Ginn)**

- a. To receive report
- b. To consider request to trade in village (Piazza Wheel)

**12 School: (Cllr. Barrett)**

- a. To receive report

**13 Finances and Administration:**

- a. To consider approval of Statement of Account and Bank Reconciliation
- b. To consider the following invoices and resolve whether to make payments for:  
L&M Gardening Services (Maintenance of Graveyard 2021) £980.00
- c. To note second instalment of Precept received £4,220.00
- d. To consider updating bank signatories
- e. To consider Charity Training
- f. To sign engagement letter for Internal Auditor for 2021/22
- g. To consider a donation for Poppy Wreath (s137)
- h. To consider a donation to North Norfolk Community Transport
- i. To consider rent for Household Waste Management Site, Yarmouth Road
- j. To consider quotes for maintenance for 2021/22 for:  
Playing Field      Village Green      Village sign
- k. Financial Correspondence, if any, to be noted

**14 Projects – to receive update reports and consider any actions arising:**

- a. Defibrillator train station
- b. Briggate/Meeting Hill telephone box painting
- c. To update on village hall car park improvements
  - i. To agree works to be completed
  - ii. To agree grant application to the North Norfolk Sustainable Communities Fund

**15 To receive correspondence and agree response (if any):**

General Correspondence  
Cluster 10 Police Newsletter  
NALC newsletters inc. Wellbeing  
Points of Light  
Norfolk Strategic Flood Alliance formally adopts Strategy  
Greenbuild Online Festival

**16 Matters for discussion (for information only)**

**17 Items for next agenda: 23<sup>rd</sup> November 2021**

*Sarah Martin*

Clerk on behalf of Worstead Parish Council

Dated: 20<sup>th</sup> October 2021

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