



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall held on Tuesday 23rd November 2021 at 7.30pm

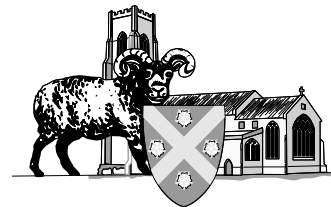
Present: S. Cole (Chair), A. Bond, J. Bacon and M. Smith (7.32pm).

Also in attendance: 4 members of the public (inc. District/County Councillor Saul Penfold)

Clerk: Mrs. Sarah Martin.

For the benefit of the public attending the meeting, all votes taken were by either a show of hands and/or a verbal response from each individual Councillor.

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
On behalf of the Parish, Cllr. Cole accepted a memorial plaque to commemorate the Community's resilience during the year of the pandemic. This was presented by one of Norfolk's Deputy Lieutenant's.
(1 member of public left at 19.34)
- 2 District / County Councillor**
Cllr. Saul Penfold reported:
District Council:
The online Green Build event has now finished but was very successful. It can be viewed on the North Norfolk District Councils YouTube channel.
Electric vehicle charging points almost complete in Bank Loke, North Walsham. The District Council is now looking at rolling this out in Parish car parks.
Cllr. Penfold mentioned his member funding budget which could be available to the Parish. Approximately £1500 has already been pledged to Worstead PC for a trod path along Honing Road or further SAM2 device.
'Reef Leisure Centre' at Sheringham is due to open on 30th November 2021.
County Council:
Anglian Water will attend meetings quarterly to report to the Council and will notify immediately any sewerage issues.
Windmill Road, Worstead – reported to Highways as damage and deterioration of road surface. It was raised the damaged noticeboard in the underpass as Bengate – to be removed.
Cllr. Penfold has a £1500 budget for tree planting.
Cllr. M Smith raised empty housing - Cllr. Penfold to investigate further with District Council.
(Cllr. Penfold left at 20.00)
- 3 To consider approval of apologies, if applicable.**
Apologies were received and approved from Cllr. Barrett and Cllr, Ginn (both personal).
- 4 To consider any applicants for co-option of Parish Councillor vacancies**
There have been no applications for the current Councillor vacancies, therefore to be postponed until January 2022 meeting.
- 5 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 26th October 2021.**
The minutes were proposed as a correct record without amendment by Cllr. Bond and seconded by Cllr. Bacon, all Cllr's. agreed. They were duly signed by the Chair.
- 6 To receive any declarations of interest in items on the agenda and any requests for dispensation:** None



7 Planning: (Cllrs. Bacon, Barrett and Millar)

a. To consider the following planning applications:

PF/21/2820 - Hall Farm, Sloley Road, Worstead, Norfolk, NR28 9RS - Change of use of agricultural building to equestrian use as an indoor arena in association with Squirrel Wood Equestrian Centre

Resolution: No Objection.

PF/21/2975 - Glebe Cottage, Honing Road, Lyngate, Worstead, Norfolk, NR28 9RG - Two storey rear extension to house

Resolution: No Objection.

b. To receive planning updates and decisions, if applicable: all noted.

PF/21/2209 - 22 St Andrews Close, Worstead, Norfolk, NR28 9SG - Raising of roof over garage to provide additional first floor accommodation - **Approve**

PF/21/2262 - The Grange, Yarmouth Road, Worstead, Norfolk, NR28 9LX - Conversion of outbuilding to garden room - **Approve**

PF/21/2580 - Hunters Lodge, Meeting Hill Road, Briggate, Worstead, Norfolk, NR28 9RB - Single storey side/rear extension - **Approve**

TW/21/2586 Hedgerow Removal Notice - 16km Pipeline Development - Sco-Ruston To Honing - **Approve**

8 Leisure and Recreation: (Cllrs. Cole and Barrett).

a. To receive general report

Littering has been minimal. Routine checks of play equipment continuing.

b. To update on field hire including playing field hire request (Bacton Football Club)

Response received from Bacton FC, no hire for this season but will review in summer 2022.

c. To receive update on play area fence

The fence has a 3 week lead time from the manufacturer, however awaiting contractor to confirm when this can be installed and therefore ordered. Grant monies from the festival committee have been requested.

d. To consider 'The Queen's Platinum Jubilee Celebrations – 2-5 June 2022'

To postpone until January agenda. To contact school and village hall to ask if they are planning any events.

e. To consider purchase of a Beacon

It was AGREED not to purchase a beacon. Alternative options to be suggested and considered at January meeting.

9 Natural Environment: (Cllrs. Smith and Bond)

a. To update, and agree any actions, on conservation schemes

Conservation works to be carried out on 25th November 2021.

b. To update, discuss and consider Tree Planting Scheme

It was discussed and AGREED that as the PC does not own any public land, and therefore unable to plant any trees. A local landowner is planning to plant a large number of trees within the Parish. Succession planting was looked at within the Churchyard but needs to be actioned by the Diocese.

c. To update on hedge cutting

The PC ratified the decision to allow the hedge between Max Carter Close and the village hall to be cut by the resident. It was discussed and agreed requesting the whole hedge is topped when cut as offered by a local contractor for the PC however for the PC to pay any costs for this additional work.

10 Highways: (Cllrs. Bond and O'Hara)

a. To receive SAM2 data

Data collected from Lyngate was circulated. An email response was sent to all parishioners who contacted the PC regarding Honing Road Safety.



b. To consider bids for Parish Partnership Scheme 2022/23

Update given by Cllr. Bacon on a meeting with Highways. It was discussed that only one Gateway is possible at the entrance to the village from the A149 along Honing Road due to visibility from exiting Barnards Road. It was however suggested and agreed to request an additional gateway post with the speed limits mounted to be installed. It was discussed this will appear more visual – this will incur a further cost of around £150 which was AGREED by all. It was also requested a roundel be placed on the round.

The location of a proposed permissive path behind the school was looked at, however it was dismissed as a replacement for the proposed trod.

The Highways representative supported the proposed trod from approx. Holly Grove to Lyngate Cottages. It was then looked at continuing a trod from this point to Lynhead Cottage. It was AGREED to submit these as bids to the Parish Partnership Scheme, however awaiting costings from Highways.

It was AGREED to submit a bid for permissive path signage. Cllrs. Bond and Cole to confirm details.

11 Queen Elizabeth Hall: (Cllr. Ginn)

a. To receive report

Report had been circulated, no further comments.

b. To update on village hall car park improvements

Awaiting revised quote and then grant bid to be submitted to the North Norfolk Sustainable Communities Fund for the February round.

c. To discuss village hall car park potholes

It was AGREED placing signage to request vehicles of 5mph speed and children. Cllr. Bacon to action.

12 School: (Cllr. Barrett)

a. To receive report

School newsletter circulated. To update the school on Fairstead – no further planting is supported by Highways.

13 Finances and Administration:

a. To consider approval of Statement of Account and Bank Reconciliation

Agreed to be approved by a show of hands,

b. To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Salary & Expenses)	£821.59
HMRC (PAYE)	£ 30.80
Shane Mallett (November Woven Newsletter)	£196.00

Resolution: All payments AGREED.

c. To consider Surveyors Allotment and agree to renegotiate lease

Cllr. Cole gave an update. The lease is due for renewal and to be renegotiated. Communication has commenced with Norfolk County Council.

d. To consider Operation London Bridge

Cllr. Smith and Clerk to prepare a plan to present to the PC at the January meeting.

e. To consider donation request from St Mary's Church towards Graveyard maintenance for 2022/23

It was AGREED to donate £1000 towards Graveyard maintenance for the 2022/23 financial year and therefore to be paid in April 2022.

f. Financial Correspondence, if any, to be noted – None.

14 Projects – to receive update reports and consider any actions arising:

a. Defibrillator train station

The defibrillator is to be installed at the time the cycle store and CCTV works are carried out by the rail partnership.

WORSTEAD PARISH COUNCIL



b. Briggate/Meeting Hill telephone box painting

Ongoing. Use of telephone box in Briggate in Woven for suggestions.

- 15 To receive correspondence and agree response (if any):** Noted.
General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
North Norfolk District Council Town and Parish Council Forum - invitation and agenda
Smallburgh Parish Council re: Union Road traffic – response to be sent
- 16 Matters for discussion (for information only)**
- 17 Items for next agenda:** 25th January 2022
Vacant housing within Parish
Camping on playing field.

Meeting closed: 21.13