



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 25th January 2022 at 7.00pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chairman, and each member of the public may speak for a maximum of three minutes).
- 2 District / County Councillor**
- 3 To consider approval of apologies, if applicable.**
- 4 Co-option for Parish Councillor vacancy**
- 5 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 23rd November 2021.**
- 6 To receive any declarations of interest in items on the agenda and any requests for dispensation:**
Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 7 Planning: (Cllrs. Bacon and Barrett)**
 - a. To consider the following planning applications:**
 - PF/21/3476 - The Stable Block , Worstead Park, Worstead, NR28 9RT** - Demolition of agricultural building attached to the rear elevation of the Stable Block; conversion and refurbishment of the Stable Block to restaurant and bar at ground floor with guest 6 bedrooms at first floor; construction of single storey extension for a kitchen facility at rear; refurbishment of derelict sheds and renovation of greenhouse; general landscape works and additional car parking
 - LA/21/3477 - The Stable Block , Worstead Park, Worstead, NR28 9RT** - Works associated with demolition of agricultural building attached to the rear elevation of the Stable Block; conversion and refurbishment of the Stable Block to restaurant and bar at ground floor with guest 6 bedrooms at first floor; construction of single storey extension for a kitchen facility at rear; refurbishment of derelict sheds and renovation of greenhouse
 - PF/22/0001 - Araglin, Withergate Road, Worstead, North Walsham, Norfolk, NR28 9SF** - Single storey extension to north side of dwelling and alterations to existing single storey extension on south side; relocation of access
 - PF/22/0035 - Grange Farm Cottage, Yarmouth Road, Worstead, North Walsham, Norfolk, NR28 9LX** - Installation of a ground mounted array of 25 solar PV panels in garden/orchard
 - TW/22/0090 - Additional 9 Hedgerow Removals Required , Part Of The 16km Pipeline Development - Sco-Ruston To Honing** - Additional 9 hedgerow removals required (to existing hedgerow applications) following recent site visit for Anglian Water @one Alliance scheme called 'East Ruston'. These four hedgerows were initially going to be directionally drilled underneath, however due to difficulties from an engineering perspective, these will be open-cut through at a maximum width of 5m, primarily to allow for installation of new potable water mains and for vehicle access along working area, and will be reinstated once works are complete like-for-like or better.
 - b. To ratify the following planning application:**
 - PF/21/3066 - White House, Meeting Hill Road, Meeting Hill, Worstead, North Walsham, Norfolk, NR28 9LR** - Two storey and single storey rear extension
 - Resolution:** No Objection
 - c. To receive planning updates and decisions, if applicable**
- 8 Leisure and Recreation: (Cllrs. Cole and Barrett).**
 - a.** To receive general report
 - b.** To discuss weekly play area inspections
 - c.** Update on play area fence
 - d.** To consider 'The Queen's Platinum Jubilee Celebrations – 2-5 June 2022'

WORSTEAD PARISH COUNCIL



9 Natural Environment: (Cllrs. Smith and Bond)

- a. To update on conservation schemes

10 Highways: (Cllrs. Bond and O'Hara)

- a. To receive SAM2 data
- b. To update on bids for Parish Partnership Scheme 2022/23
- c. To discuss road safety outside school

11 Queen Elizabeth Hall: (Cllr. Ginn)

- a. To receive report
- b. To update on village hall car park
- c. To update on hedge cutting (field and car park)
- d. To discuss and consider camping on playing field

12 School: (Cllr. Barrett)

- a. To receive report

13 Finances and Administration:

- a. To consider approval of Statement of Account and Bank Reconciliation
- b. To consider the following invoices and resolve whether to make payments for:

Garden Guardian Limited (village maintenance 2021) (inc. VAT £324.40)	£1,946.40
Queen Elizabeth Hall (rent 2021/22)	£ 160.00
Sarah Martin (expenses – car park signage) (inc. VAT £5.64)	£ 33.77
AA Fencing UK Ltd (Pro Forma – play area fence) (inc. VAT £811.49)	£4,868.92
- c. To consider a donation request from Norfolk Citizens Advice
- d. To update and consider Surveyors Allotment and agree working group to renegotiate lease
- e. To update and agree Operation London Bridge procedures, and purchase of condolence book
- f. To confirm meeting dates for 2022
- g. Financial Correspondence, if any, to be noted

14 Budget:

- a. To review and agree the Budget for 2022/23
- b. To agree General Reserve Policy
- c. To consider and resolve to set the amount for precept

15 Projects – to receive update reports:

- a. Defibrillator / cycle store at Worstead train station
- b. Briggate/Meeting Hill telephone box painting and use

16 Consultations:

- a. Proposed Submission Version North Norfolk Local Plan (Regulation 19 Publication) (03)
- b. Transport East

17 To receive correspondence and agree response (if any):

General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
Broads Authority adopted the Marketing and Viability Guide.
Broads Authority Settlements and services consultation
Parishioner correspondence regarding village hall park
North Norfolk Rapid Response Trial
Vattenfall - Norfolk Projects' Community Benefit Fund & Development Consent Order accepted
Church and parishioner correspondence regarding anti-social behaviour
Norwich Western Link project update

18 Matters for discussion (for information only)

19 Items for next agenda: Tuesday 22nd February 2022

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 20th January 2022

Worstead Parish Council, Clerk: Sarah Martin Email: clerk.worsteadpc@gmail.com

Website: www.worsteadparishcouncil.norfolkparishes.gov.uk