



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 22nd February 2022 at 7.00pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
 - Presentation from NNDC representative regarding the Proposed Submission Version North Norfolk Local Plan (Regulation 19 Publication)
- 2 District / County Councillor**
- 3 To consider approval of apologies, if applicable.**
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on Tuesday 25th January 2022.**
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 6 Planning: (Cllrs. Bacon and Barrett)**
 - a. To consider the following planning applications:
PF/22/0363 - Hunters Lodge, Meeting Hill Road, Briggate, Worstead, North Walsham, Norfolk, NR28 9RB - Single storey side/rear extension
 - b. To ratify the following planning application:
PF/22/0035 - Grange Farm Cottage, Yarmouth Road, Worstead, North Walsham, Norfolk, NR28 9LX - Installation of a ground mounted array of 25 solar PV panels in garden/orchard
Resolution: No Objection
 - c. To receive planning updates and decisions, if applicable
- 7 Leisure and Recreation: (Cllrs. Cole and Barrett).**
 - a. To receive general report
 - b. Update on play area fence
 - c. To consider 'The Queen's Platinum Jubilee Celebrations – 2-5 June 2022'
 - d. To discuss and agree sign on Fairstead repairs, including redesign
- 8 Natural Environment: (Cllrs. Smith and Bond)**
 - a. To update on conservation schemes
- 9 Highways: (Cllrs. Bond and O'Hara)**
 - a. To receive SAM2 data
- 10 Queen Elizabeth Hall: (Cllr. Ginn)**
 - a. To receive report
 - b. To update on village hall car park
 - c. To update on hedge cutting (field and car park)
- 11 School: (Cllr. Barrett)**
 - a. To receive report

WORSTEAD PARISH COUNCIL



12 Finances and Administration:

- a. To consider approval of Statement of Account and Bank Reconciliation
- b. To consider the following invoices and resolve whether to make payments for:
- c. To agree General Reserve Policy
- d. To update on Surveyors Allotment, and agree to seek legal advice if required

- e. To review and agree the following policies:
 - i. Financial Regulations
 - ii. Internal Controls
 - iii. Risk Management
- f. To update and agree Operation London Bridge
- g. Financial Correspondence, if any, to be noted

13 Projects – to receive update reports:

- a. Defibrillator / cycle store at Worstead train station
- b. Briggate/Meeting Hill telephone box painting and use

14 Consultations:

- a. Proposed Submission Version North Norfolk Local Plan (Regulation 19 Publication)

15 To receive correspondence and agree response (if any):

General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
Norfolk Community Foundation - Invitation: Webinar on Health and Safety
Great British Spring Clean 2022: Will You Take Part? (25th March to 10th April 2022)
Vacancies on the Norfolk Local Access Forum
Norfolk Vanguard awarded consent

16 Matters for discussion (for information only)

17 Items for next agenda: Tuesday 22nd March 2022

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 17th February 2022