



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 26th April 2022 at 7.00pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
- 2 District / County Councillor**
- 3 To consider approval of apologies, if applicable.**
- 4 To approve the minutes of the meeting held on Tuesday 22nd March 2022.**
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 6 Planning: (Cllrs. Bacon and Barrett)**
 - a. To consider the following planning applications:
PF/22/0877 - Westmoreland, Station Road, Worstead, North Walsham, Norfolk, NR28 9RX - Raising of roof with dormer windows to provide roofspace accommodation; erection of single-storey rear extension with roofspace accommodation; front porch
HZ/22/0815 - Albert Bartlett Westwick, Station Road, Worstead, North Walsham, Norfolk, NR28 9RX - Proposed storage of up to 35 tonnes of Liquefied Petroleum Gas.
 - b. To receive planning updates and decisions
- 7 Leisure and Recreation: (Cllrs. Cole and Barrett).**
 - a. To receive general report
 - b. Update on play area fence
 - c. To update on sign at Fairstead
 - d. To consider field hire arrangements
 - e. To agree actions to hedge in recreation ground
 - f. To confirm litter pick date
 - g. To note notification of play area inspection in June
- 8 Natural Environment: (Cllrs. Smith and Bond)**
 - a. To update on conservation schemes
 - b. Churchyard grass cutting
- 9 Highways: (Cllrs. Bond and O'Hara)**
 - a. To receive SAM2 data
 - b. To receive update on Parish Partnership Schemes 2022/2023
- 10 Queen Elizabeth Hall: (Cllr. Ginn)**
 - a. To receive report
 - b. Village hall car park
 - i. Update on grant application
 - ii. To agree/finalise car park works
 - c. To update on Queen Jubilees event

WORSTEAD PARISH COUNCIL



- 11 **School: (Cllr. Barrett)**
 - a. To receive report

- 12 **Finances and Administration:**
 - a. To consider approval of Statement of Account and Bank Reconciliation
 - b. To consider the following invoices and resolve whether to make payments for:
Worstead PCC (maintenance donation cemetery) £1000.00
 - c. To note website accessibility review
 - d. To review the asset register

- 13 **Projects – to receive update reports:**
 - a. Defibrillator / cycle store at Worstead train station
 - b. Briggate/Meeting Hill telephone box painting and use

- 14 **To receive correspondence and agree response (if any):**

General Correspondence
Cluster 10 Police Newsletter
NALC newsletters inc. Wellbeing
Vattenfall project and team updates
You're invited to Good Grant Applications Get Good Results (May 5, 2022)

- 15 **Items for next agenda: Tuesday 24th May 2022**

- 16 **To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:**
 - a. Contract for Surveyors Allotment

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 21st April 2022