

WORSTEAD PARISH COUNCIL



**Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall
on Tuesday 26th July 2022 at 7.00pm**

Present: R. Barrett (Chair), M. Annison, A. Bond, J. Carlos-Lawrence, S. Ginn, K. O'Hara (7.05pm) and M. Smith (7.24pm).

Also in attendance: Saul Penfold (District/County Councillor 7.12pm) and 1 member of the public.

Clerk: Mrs. Sarah Martin

For the benefit of the public attending the meeting, all votes taken were by either a show of hands and/or a verbal response from each individual Councillor.

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
One member of the public spoke regarding Meadowside (along Barnards Road) and suggested the need for pedestrian signage and asked the PC to investigate with Highways.
- 2 District / County Councillor report**
Cllr. Saul Penfold reported:
NNDC the work they are doing with Government and Natural England regarding nutrient neutrality.
NCC - cabinet have signed off the additional funding for the Norwich Western Link.
There are budget cuts – one cut being mobile library services in rural communities. Consultation online until 14th September 2022 regarding value of this service to rural communities.
Consultation available at - <https://norfolk.citizenspace.com/consultation/mobilelibraries/>
Meeting phone box in process of being painted.
Cllr. Penfold added that he may be able to help fund additional signage along Barnards Road/Meadowside advising of pedestrians – he would investigate this with a meeting with the Highways Engineer in September.

Cllr. Saul Penfold left the meeting at 19.26.
- 3 To consider approval of apologies, if applicable.**
Apologies were received and accepted from Cllrs. Bacon and Cole (both personal).
- 4 To approve the minutes of the meeting held on Tuesday 28th June 2022.**
The minutes were proposed as a correct record without amendment by Cllr. Ginn and seconded by Cllr. Bond - all Cllrs. AGREED. They were duly signed by the Chair.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation:** None.
- 6 To receive reports (if any):**
 - a. **Planning (including notified updates & decisions)**
 - b. **Leisure & Recreation (inc. QE Hall)**
 - c. **Natural Environment**
 - d. **Highways & Infrastructure (inc. SAM2)**
 - e. **School**

All reports had been previously circulated – no further comments.
- 7 Leisure and Recreation**
 - a. **To update on planting of Queens Jubilee platinum commemoration tree/rose bush**
Cllrs. Smith and Carlos-Lawrence reported to speak to a local blacksmith regarding an obelisk and seek further advice on a suitable rose.
 - b. **To discuss and agree play area repairs**
Cllr. Barrett reported maintenance issues been raised on annual inspection. It was AGREED to purchase and install new matting for roundabout and minor maintenance as recommended. Witing for skier to be repaired. It was discussed keeping a record of the works done.



8 Highways & Infrastructure:

a. To consider Parish Partnership bids for 2023/24

All Cllrs. to consider suggestions to bring to the next meeting.
Gateways and painted speed on road suggested.

b. To discuss and consider Barnards Road speed limit

It was discussed that Highways previously did not support a speed reduction along this road as it did not meet their criteria. It was suggested investigating with Highways if pedestrian signs can be placed along this road - including funding.
County Councillor to arrange a site meeting with Highways and PC to write a letter stating issues.

9 Queen Elizabeth Hall:

c. To agree playing field hire arrangements with QE Hall

Cllrs. Bacon and Annison to arrange a meeting with the QE Hall to finalise and confirm lease agreement for field.
To contact Bacton FC to see if still interested in hiring the field.

10 Finances and Administration:

a. To approve Statement of Account and Bank Reconciliation

These were AGREED by all.
Cllr. Annison to review with Clerk.

b. To note receipt from Norfolk County Council re: recycling centre £ 3,500.00

Receipt noted. However this is a part payment until the renewal contract has been agreed.

c. To consider the following invoices and resolve whether to make payments for:

Tree Hopper (tree works on playing field)	£ 150.00
Matthew Williams (car park works village hall) (inc. VAT £4,155.90)	£24,935.30
Hewitt's Trophies & Engraving (Ida Watts Award) (s137)	£ 17.49

All payments were AGREED.

It was AGREED to pay the following invoices received since agenda published (both budgeted)

NNDC Premises Licence for alcohol (recharged to Festival)	£ 70.00
NNDC dog/litter bin emptying (inc. VAT £103.48)	£ 620.88

d. To discuss and consider the Community Ownership Fund (Government Funding for Community Assets)

Cllrs. to investigate – to be discussed further on next agenda.

Cllr. Carlos-Lawrence left 19.56

11 Consultation - to consider a response to:

A consultation on plans for Sheringham recycling centre, a new recycling centre for North Norfolk

It was AGREED to submit questions to the consultation around the long term strategy of recycling centres.

12 To receive correspondence and agree response (if any): all noted.

General Correspondence

NALC newsletters

Vattenfall wins Contracts for Difference for Norfolk Boreas Offshore Wind Farm

Parishioner email regarding Information for the Elderly in the Woven – *it was suggested having an agenda item to discuss this further and investigate what the PC could do to help.*

And to put into the Woven re dial a bus and North Norfolk Community Transport bus. To contact the community group to ask their future plans.

13 Items for next agenda: Tuesday 23rd August 2022

Supporting Elderly parishioners and community transport – parishioner email.



- 14 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:**

This resolution was AGREED, one member of the public left.

a. Contract for Surveyors Allotment

The Clerk has chased but not update has been received. Cllr. Annison to follow up.

Meeting closed 20.12