

WORSTEAD PARISH COUNCIL



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 27th September 2022 at 7.00pm** for the purpose of transacting the following business.

AGENDA FOR PARISH COUNCIL MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
- 2 District / County Councillor report**
- 3 To consider approval of apologies, if applicable.**
- 4 To approve the minutes of the meeting held on Tuesday 23rd August 2022.**
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 6 To receive reports (if any):**
 - a. Finance, including long term strategic approach
 - b. Planning (including notified updates & decisions)
 - c. Leisure & Recreation (inc. QE Hall)
 - d. Natural Environment
 - e. Highways & Infrastructure (inc. SAM2)
- 7 Leisure and Recreation**
 - a. To receive an update and discuss further a community shop
 - b. To discuss and consider playing field hedge
 - c. To consider Pre-school request to replace fencing
- 8 Planning:**
 - a. To ratify the following planning application comment:
PF/22/1917 - 1 The Gate House, Heath Road, Worstead, North Walsham, Norfolk,
NR28 0JB - Erection of single-storey rear extension
Comment: No Objection
- 9 Highways & Infrastructure:**
 - a. To consider Parish Partnership bids for 2023/24, inc. roundels and gateways
 - b. To consider Worstead Recycling Centre - Reuse Shop
 - c. To discuss and consider school request for funding for car park roadway
- 10 Finances and Administration:**
 - a. To approve Statement of Account and Bank Reconciliation
 - b. To agree the following payments:

Sarah Martin (salary & expenses Jul-Sep 22)	£929.99
HMRC (PAYE Jul-Sep 22)	£ 19.80
Tree Hopper (playing field maintenance)	£ TBC
 - c. To ratify the following payments made between meetings:

Wickstead Leisure (play area maintenance) (inc. VAT £5.66)	£ 33.96
Ron Barrett (reimbursement play mats) (inc. VAT £28.00)	£168.00
 - d. To consider a donation to The Royal British Legion Poppy Appeal (s137)
 - e. To agree Festival grant application

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11 To receive correspondence and agree action/response (if any):

- General Correspondence
- NALC newsletters
- Parishioner email re: installation of mirror in village square
- NNDC - Local Government elections – 4th May 2023
- Worstead Farms re: Harvest period/farm vehicles
- Ringcraft communication re: village hall car park issues

12 Items for next agenda: Tuesday 25th October 2022

13 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:

- a. Contract for Surveyors Allotment

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 22nd September 2022