

WORSTEAD PARISH COUNCIL



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall
on Tuesday 25th October 2022 at 7.00pm

Present: J. Bacon (Chair), R. Barrett, S. Cole, A. Bond, S. Ginn, K. O'Hara and M. Smith (7.04pm).

Clerk: Mrs. Sarah Martin **also present:** District/County Councillor Saul Penfold (19.11).

For the benefit of the public attending the meeting, all votes taken were by either a show of hands and/or a verbal response from each individual Councillor.

1 Open forum for Public Participation: an opportunity to hear from members of the public
No members of the public were present.

Item 2 was postponed until later in the meeting as District/County Councillor was not present.

3 To consider approval of apologies, if applicable.

Apologies were received and approved from M. Annison and J. Carlos-Lawrence (both personal).

4 To approve the minutes of the meeting held on Tuesday 27th September 2022.

The minutes were proposed as a correct record without amendment by Cllr. Barrett and seconded by Cllr. Cole - all Cllrs. AGREED. They were duly signed by the Chair.

5 To receive any declarations of interest in items on the agenda and any requests for dispensation:

Cllr. Cole declared an interest in item 8a PF/22/2250.

6 To receive reports (if any):

All reports were noted.

- a. **Finance, including long term strategic approach**
- b. **Planning (including notified updates & decisions)**
- c. **Leisure & Recreation (inc. QE Hall)**
- d. **Natural Environment**
- e. **Highways & Infrastructure (inc. SAM2)** *It was noted the number of vehicles recorded greatly exceeding the speed limit. This is to be monitored.
It was also raised the recent issues about bin collections and damage to properties.*

2 District / County Councillor report

District/County Councillor Saul Penfold reported:

- NCC have opened a budget consultation including council tax increase proposed increase but also savings proposals.
- Recycling centre opening times are being reviewed.
- NNDC 'Community Connectors' have been appointed.
- A cost of living summit is being held - a summary document will be provided for public following.

It was raised the issues with bin collections in the village and some damage caused to properties.

Action: Cllr. Cole/Clerk to send information to Cllr. Penfold to raise with NNDC directly.

Cllr. Penfold left the meeting at 19.32

7 Leisure and Recreation

a. To receive an update and discuss a community shop

Cllr. Bacon investigated the possibility of a community shop, however as the PC does not have any property it was AGREED that this would not be a viable project to pursue any further at this time.

b. To receive update on, and consider any actions, re: playing field hedge

Cllr. Cole is still investigating options and costs.

c. To discuss the boundary of the village hall charity

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Cllr. Cole gave a brief background to the village hall charity, and it has been identified the area the charity is responsible for includes the village hall car park. **Action:** Cllrs. Bacon and Cole to meet with village hall Trustees to discuss further.

8 Planning:

a. To consider the following planning applications:

PF/22/2250 - Ennor House, Station Road, Worstead, North Walsham, Norfolk, NR28 9RX - Two storey side extension to dwelling

Comment: The PC note the extension is close to the adjoining property boundary.

Cllr. Cole abstained from PF/22/2250.

RV/22/2330 - Hall Farm, Sloley Road, Worstead, North Walsham, Norfolk, NR28 9RS - Variation of condition 3 (use and opening hours) of planning permission PF/21/2820 (change of use of agricultural building to equestrian use as an indoor arena in association with Squirrel Wood Equestrian Centre) to allow for additional use and increased hours of use

Comment: No Objection – however a condition that it is used for dog training and equestrian use only.

RV/22/2331 - The Woodyard, Worstead Park, Sloley Road, Worstead, North Walsham, Norfolk, NR28 9RT - Variation of condition 3 (restricting use and hours of use) of planning permission PF/17/1510 (alterations and conversion of former wood yard barns to wedding venue with associated car parking and landscaping) to allow for the building to be used for other events and alterations to hours of use

Comment: No Objection, providing existing noise restrictions and traffic measures are adhered to.

RV/22/2333 - Hall Farm, Sloley Road, Worstead, North Walsham, Norfolk, NR28 9RS - Variation of condition 5 (Operating times) of planning permission PF/18/1026 to allow use of outdoor arena by other groups, including local dog training groups, and to allow the outdoor arena to be used for alternative hours of operation

Comment: No Objection – however a condition that it is used for dog training and equestrian use only.

9 Highways & Infrastructure:

a. **Dog bins:**

i. **To update and agree dog bin installation in Briggate**

It was AGREED to install an existing dog bin, with fortnightly collections.

ii. **To consider installation of dog bin Withergate Road**

It was AGREED to purchase a new dog bin and install at the end of BR15 on Vicarage Road with fortnightly collections.

Clerk to advise NNDC to seek permission from NCC for installation before proceeding.

10 Finances and Administration:

a. **To approve Statement of Account and Bank Reconciliation**

These were AGREED by all.

b. **To agree the following payments:**

Tree Hopper (playing field maintenance) (inc. VAT £20) £ 120.00

Simon Cole (reimburse phone box bookcase) £ 57.00

These two payments were AGREED by all.

c. **To consider donation to NENCV**

It was AGREED to donate £50.00.

d. **To note Parish Partnership Refund 2020/21 – Village Gateways £161.25**

Noted.

11 To receive correspondence and agree action/response (if any): All noted

General Correspondence

NALC newsletters

C23 Police Priority Setting Meeting - Monday 14 November 2022 at 6:30pm Upcoming

Temporary Closure of U19020 Farm Road in the Parish of Worstead due to water main repairs (REF NO. NTRO5816) – 25th -27th October 2022.

Norfolk ALC Share Certificate



12 Consultation(s):

- a. Broads Authority - Local Plan Issues and Options and call for sites and Design Guide
- b. Norfolk Minerals and Waste Local Plan: Pre-Submission

Cllr. Bacon to review and share comments, if any, before submitting.

13 Items for next agenda: Tuesday 22nd November 2022

14 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:

This resolution was AGREED, however there were no members of the public present at the meeting.

a. Contract for Surveyors Allotment

No update or response received, although this has been chased – Cllr. Annison to follow up again.

Meeting closed 20.56