

WORSTEAD PARISH COUNCIL



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 22nd November 2022 at 7.00pm** for the purpose of transacting the following business.

AGENDA FOR PARISH COUNCIL MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
- 2 District / County Councillor report**
- 3 To consider approval of apologies, if applicable.**
- 4 To approve the minutes of the meeting held on Tuesday 25th October 2022.**
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 6 To receive reports (if any):**
 - a. Planning (including notified updates & decisions)
 - b. Leisure & Recreation (inc. QE Hall)
 - c. Highways & Infrastructure (inc. SAM2)
 - d. School Report
- 7 Leisure and Recreation**
 - a. To receive an update on Festival Grant application and agree any further actions
 - b. To receive update on, and consider any actions re: playing field hedge
 - c. To consider and agree contract quotes for maintenance for 2023/24
 - d. To consider North East Norfolk Conservation Group works on 25th January 2022 at Lyngate pond.
- 8 Planning:**
 - a. To ratify the following planning application:
RV/22/2473 - The Woodyard, Worstead Park, Sloley Road, Worstead, North Walsham, Norfolk, NR28 9RS - Removal of Condition 7 (no live music) of planning permission PF/22/1017 (Change the use of island and boat house to be used as part of wedding venue, replacement of a bridge, erection of summer house, two jetties and associated paths (retrospective)) to allow for hosting of acoustic music
Comment: Worstead Parish Council OBJECT to this application. The Parish Council's view is that the initial conditions, when set for PF/22/1017, are correct and should be retained.
- 9 Highways & Infrastructure:**
 - a. To consider and agree Parish Partnership bids for 2023/24
- 10 Finances and Administration:**
 - a. To approve Statement of Account and Bank Reconciliation
 - b. To agree the following payments:

Sarah Martin (salary and expenses (Oct-Dec))	£1,052.68
HMRC (PAYE Oct-Dec)	£ 58.80
 - c. To consider applying for NALC '.gov.uk' Email Pilot Scheme
 - d. To consider supporting the Civility and Respect Pledge
 - e. To agree meeting dates for 2023
- 11 Budget**
 - a. To review draft budget

WORSTEAD PARISH COUNCIL



12 To receive correspondence and agree action/response (if any):

- General Correspondence
- NALC newsletters
- Veterans' Survey - Office for National Statistics
- Boundary Commission for England 2023 Boundary Review
- Stalham Town Council regarding Forthcoming Infrastructure Levy Bill - replacing S106 at NNDC
- NNDC - Planning Bill - Infrastructure Levy
- NALC - Invitation to Planting for Norfolk's future (29 November 2022)

13 Consultation(s):

- a. 2023 Boundary Review
- b. Broads Authority - Local Plan Issues and Options and call for sites and Design Guide
- c. Norfolk Minerals and Waste Local Plan: Pre-Submission
- d. Rural Mobility Survey

14 Items for next agenda: Tuesday 24th January 2023

15 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:

- a. Contract for Surveyors Allotment

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 17th November 2022