

WORSTEAD PARISH COUNCIL



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall on Tuesday 22nd November 2022 at 7.00pm

Present: J. Bacon (Chair), R. Barrett, S. Cole, A. Bond and K. O'Hara.

Clerk: Mrs. Sarah Martin

also present: District/County Councillor Saul Penfold and one member of the public (19.10).

For the benefit of the public attending the meeting, all votes taken were by either a show of hands and/or a verbal response from each individual Councillor.

1 Open forum for Public Participation: an opportunity to hear from members of the public
None.

2 District / County Councillor report

District/County Councillor Saul Penfold reported on:

- NNDC planning consultation regarding the planning process.
- Cost of Living summit.
- Nutrient Neutrality update including the Joint Calculator

One member of the public joined the meeting at 19.10.

- Bin collections and damage caused will be investigated.
- Response regarding s106 correspondence.
- Funding of £750 towards Parish Partnership Schemes 2023/24 was pledged from County Member funding.

District/County Councillor Saul Penfold left the meeting at 19.22.

3 To consider approval of apologies, if applicable.

Apologies were received and approved from M. Annison, J. Carlos-Lawrence, S. Ginn and M. Smith (all personal).

4 To approve the minutes of the meeting held on Tuesday 25th October 2022.

The minutes were proposed as a correct record without amendment by Cllr. Barrett and seconded by Cllr. Cole - all Cllrs. AGREED. They were duly signed by the Chair.

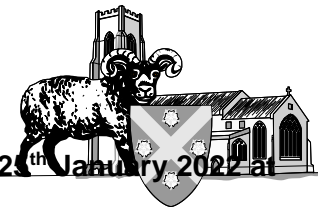
5 To receive any declarations of interest in items on the agenda and any requests for dispensation: None.

6 To receive reports (if any): All reports were circulated prior to the meeting and noted.

- Planning (including notified updates & decisions)**
- Leisure & Recreation (inc. QE Hall)**
- Highways & Infrastructure (inc. SAM2) – to request update on trod path schedule of works.**
- School Report**

7 Leisure and Recreation

- To receive an update on Festival Grant application and agree any further actions**
Grant application unsuccessful. It was discussed considering an alternative Jubilee memorial at the January meeting.
- To receive update on, and consider any actions re: playing field hedge**
It was agreed to seek quotes for a survey of the trees.
- To consider and agree contract quotes for maintenance for 2023/24**
Quotes were considered. It was proposed by Cllr. Barrett; seconded by Cllr. Cole to appoint Garden Guardian for 2023/24 at cost of £1,894.00 plus VAT. This was AGREED by all.



- d. **To consider North East Norfolk Conservation Group works on 2nd January 2022 at Lyngate pond.**

It was AGREED for NENCV to attend the pond for further works.

8 Planning:

- a. **To ratify the following planning application:** AGREED.

RV/22/2473 - The Woodyard, Worstead Park, Sloley Road, Worstead, North Walsham, Norfolk, NR28 9RS - Removal of Condition 7 (no live music) of planning permission PF/22/1017 (Change the use of island and boat house to be used as part of wedding venue, replacement of a bridge, erection of summer house, two jetties and associated paths (retrospective)) to allow for hosting of acoustic music

Comment: Worstead Parish Council OBJECT to this application. The Parish Council's view is that the initial conditions, when set for PF/22/1017, are correct and should be retained.

9 Highways & Infrastructure:

- a. **To consider and agree Parish Partnership bids for 2023/24**

It was AGREED to submit a bid for 2 gateways for Withergate Road (as entering from A149). Bid to include 2 roundels (Withergate Road and Westwick Road) Gateways at Westwick Road were not supported by Highways. County Councillor Saul Penfold to contribute £750 from member funding.

10 Finances and Administration:

- a. **To approve Statement of Account and Bank Reconciliation**

These were AGREED by all.

- b. **To agree the following payments:**

Sarah Martin (salary and expenses (Oct-Dec)

£1,052.68

HMRC (PAYE Oct-Dec)

£ 58.80

These two payments were AGREED by all.

- c. **To consider applying for NALC 'gov.uk' Email Pilot Scheme**

It was AGREED not to apply for this scheme.

- d. **To consider supporting the Civility and Respect Pledge**

It was AGREED not to support at this time, but revisit at a later date.

- e. **To agree meeting dates for 2023**

Dates AGREED – to be published.

11 Budget

- a. **To review draft budget for 2023/24**

It was discussed adding a budget for Coronation, Tree Works and review play area reserve. Clerk and Cllr. Annison to review and present at January meeting.

12 To receive correspondence and agree action/response (if any): All noted.

General Correspondence

NALC newsletters

Veterans' Survey - Office for National Statistics

Boundary Commission for England 2023 Boundary Review

Stalham Town Council regarding Forthcoming Infrastructure Levy Bill - replacing S106 at NNDC

NNDC - Planning Bill - Infrastructure Levy

NALC - Invitation to Planting for Norfolk's future (29 November 2022)

13 Consultation(s):

- a. **2023 Boundary Review** – No PC comment.

- b. **Broads Authority - Local Plan Issues and Options and call for sites and Design Guide** – No PC comment.

- c. **Norfolk Minerals and Waste Local Plan: Pre-Submission** – No PC comment.

- d. **Rural Mobility Survey** – Clerk to complete.

WORSTEAD PARISH COUNCIL



- 14** **Items for next agenda:** Tuesday 24th January 2023
Jubilee Memorial; Tree Survey; Parish plan; Charity Land Village hall
- 15** **To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:**
This resolution was AGREED, one members of the public left the meeting.
- a. Contract for Surveyors Allotment**
An update had been received - Heads of Terms have been agreed and a new lease is being drawn up by NCC appointed solicitor. The PC may need to appoint a solicitor to review lease once received.

Meeting closed 20.19