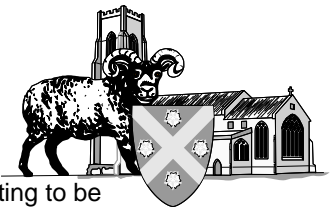


# WORSTEAD PARISH COUNCIL



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 24<sup>th</sup> January 2023 at 7.00pm** for the purpose of transacting the following business.

## AGENDA FOR PARISH COUNCIL MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public**  
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
- 2 To consider approval of apologies, if applicable.**
- 3 To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 4 To approve the minutes of the meeting held on Tuesday 10<sup>th</sup> January 2023.**
- 5 To receive reports (if any):**
  - a. Planning (including notified updates & decisions)
  - b. Leisure & Recreation (inc. QE Hall)
  - c. Highways & Infrastructure (inc. SAM2)
  - d. School Report
- 6 District / County Councillor report**
- 7 Leisure and Recreation**
  - a. To consider and agree alternative memorial for Queen
  - b. To receive update on, and consider any actions, re: playing field hedge
- 8 Planning:**
  - a. To consider the following planning applications: None
  - b. To discuss and consider Parish Plan
  - c. To discuss Assets of Community Value
- 9 Highways & Infrastructure:**
  - a. To consider a grit bin for Briggate
- 10 Finances and Administration:**
  - a. To approve Statement of Account and Bank Reconciliation
  - b. To agree the following payments: None
  - c. To consider and agree Church Graveyard maintenance 2023 donation request
  - d. To agree review of Council documents
  - e. Introduction to strategic plan
- 11 Budget**
  - a. To agree budget for 2023/24
  - b. To agree reserves policy
  - c. To agree Precept for 2023/24
- 12 To receive correspondence and agree action/response (if any):**  
General Correspondence  
NALC newsletters  
Notification of external auditor appointment (PFK Littlejohn 5 years)  
nplaw at Norfolk County Council - Legal advice for town and parish councils
- 13 Items for next agenda:** Tuesday 28<sup>th</sup> February 2023
- 14 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:**
  - a. **Contract for Surveyors Allotment**

*Sarah Martin*

Clerk on behalf of Worstead Parish Council

Worstead Parish Council, Clerk: Sarah Martin

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Dated: 19<sup>th</sup> January 2023

Agenda: 23<sup>rd</sup> January 2023