

# WORSTEAD PARISH COUNCIL



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 23<sup>rd</sup> January 2024 at 7.00pm** for the purpose of transacting the following business.

## AGENDA FOR PARISH COUNCIL MEETING

- 1 **To consider approval of apologies, if applicable.**
- 2 **Open forum for Public Participation: an opportunity to hear from members of the public**  
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
- 3 **To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 4 **To approve the minutes of the meeting held on Tuesday 28<sup>th</sup> November 2023.**
- 5 **To consider co-option**
- 6 **District / County Councillor report**
- 7 **Highways**
  - a. To receive Highways & Infrastructure report (inc. SAM2 data)
  - b. Update on Parish Partnership bid Honing Road trod path.
  - c. To update on Electric Vehicle charging points and agree any actions
  - d. To consider parishioner request regarding Briggate hamlet sign
- 8 **Leisure and Recreation:**
  - a. To receive Leisure & Recreation report (inc. play area inspections)
  - b. To agree village litter pick date
- 9 **Conservation:**
  - a. To receive an update and agree any actions on Churchyard conservation
- 10 **Planning:**
  - a. To receive planning report (including notified updates & decisions)
  - b. To ratify planning comments for applications received between meetings:
    - **PF/23/2570** - Swan Cottage, Tucks Road, Bengate, Worstead, North Walsham, Norfolk, NR28 9LU - Change of use of annexe to holiday let (retrospective)  
**PC Comment:** No Objection
    - **TW/23/2671** - Centre Of Pond 25M From The Old Workshop, Sloley Road 63M From Unnamed Road , Sloley Road, Sloley, Norfolk, NR12 8HA - To remove sections of hedgerow to enable construction plant and machinery to access the adjacent fields to facilitate works to install 2.2km of new water mains.  
**PC Comment:** No Objection. Comment - ensure the removal of hedgerows is outside the bird nesting season and the reinstatement of the hedgerows is completed as stated.
    - **PF/23/2631** - Grange Farm House, Yarmouth Road, Worstead, North Walsham, Norfolk, NR28 9LX - Change of use of land for the siting of a glamping pod with access to Sandy Lane  
**PC Comment:** No Objection for one glamping pod, however concerns for increased vehicular movements and Highways visibility onto Old Yarmouth Road from Sandy Lane should there be any further applications for more glamping pods at this site.



- **FUL/2023/0050** - Boundary Pit, Off Sandy Hills, Old Yarmouth Road, North Walsham, Norfolk NR28 9NA: Enclosure and extension to existing recycling building for internal loading of articulated vehicles with dry recyclable waste. : Carl Bird Ltd  
**PC Comment:** No Objection
- c. To consider comments to planning applications received after the agenda published

## 11 Finances and Administration:

- a. To approve Statement of Account and Bank Reconciliation
- b. To agree payments:

Garden Guardian - maintenance 2023. (inc. VAT £378.80)	£2,272.80
Century Printing – Village trail leaflets	£ 269.00*

*\*to note Festival grant successful/noise received for £239.00 of this invoice.*
- c. To consider and agree a donation for Cemetery maintenance 2024
- d. To consider donation to NENCV for pond works (6<sup>th</sup> December 2023)

## 12 Budget:

- a. To agree budget for 2024/25
- b. To agree reserves policy
- c. To set Precept amount for 2024/25

## 13 To receive correspondence and agree action/response (if any):

- General Correspondence
- NALC newsletters
- Vattenfall Construction Drop-In Information Event
- CPRE Help us reduce Norfolk's light pollution
- North Walsham High School banner display request

## 14 Items for next agenda: Tuesday 27<sup>th</sup> February 2024 – Parish Council Meeting (TBC)

## 15 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:

- a. Contract for Surveyors Allotment
  - i. To receive update, and agree any actions

*Sarah Martin*

Clerk on behalf of Worstead Parish Council

Dated: 18<sup>th</sup> January 2024