

# WORSTEAD PARISH COUNCIL



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 27<sup>th</sup> February 2024 at 7.00pm** for the purpose of transacting the following business.

## AGENDA FOR PARISH COUNCIL MEETING

- 1 To consider approval of apologies, if applicable.**
- 2 Open forum for Public Participation: an opportunity to hear from members of the public**  
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
- 3 To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 4 To approve the minutes of the meeting held on Tuesday 23<sup>rd</sup> January 2024.**
- 5 District / County Councillor report**
- 6 Highways**
  - a. To receive Highways & Infrastructure report (inc. SAM2 data)
  - b. Update on Honing Road trod path
  - c. To discuss how the management of a Plug in EV system would be best effected
- 7 Leisure and Recreation:**
  - a. To receive Leisure & Recreation report (inc. play area inspections)
- 8 Conservation:**
  - a. To receive an update on Churchyard conservation
- 9 Planning:**
  - a. To receive planning report (including notified updates & decisions)
  - b. To consider comments to planning applications received after the agenda published
- 10 Finances and Administration:**
  - a. To approve Statement of Account and Bank Reconciliation
  - b. To agree payments:
  - c. Policies for review:
    - Financial Regulations
    - Internal Controls
    - Risk Management
    - Standing Orders
    - Biodiversity policy and Action Plan
- 11 To receive correspondence and agree action/response (if any):**
  - General Correspondence
  - NALC newsletters
  - January News from Duncan Baker MP and flooding press release
  - C23 Police Priority Setting Meeting - Monday, 26<sup>th</sup> February 2024 6:30pm at the Scout Hut, Midland Road, North Walsham, NR28 9JR.
  - Review of bus services

# WORSTEAD PARISH COUNCIL



- 12 **Items for next agenda:** Tuesday 26<sup>th</sup> March 2024 – Parish Council Meeting
- 13 **To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:**
- a. Contract for Surveyors Allotment
    - i. To receive update, and agree any actions

*Sarah Martin*

Clerk on behalf of Worstead Parish Council

Dated: 29<sup>th</sup> February 2024