

WORSTEAD PARISH COUNCIL



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall on Tuesday 27th February 2024 at 7.00pm.

Present: J. Bacon (Chair), A. Bond, A. Abel, J. Gubbins, D. Adams and M. Annison.

Clerk: Mrs. Sarah Martin

Members of the public: 2

For the benefit of the public all votes taken were by either a show of hands and/or a verbal response from each individual Councillor.

1 To consider approval of apologies, if applicable.

Apologies were received and approved from Cllrs. Cole and O'Hara (both personal).

2 Open forum for Public Participation: an opportunity to hear from members of the public

A local landowner spoke regarding the leylandii hedge; proposed campsite on Mill Hill; the school car park extension; Worstead Weavers. It was discussed the PC request for a permissive path inside field along Honing Road, which the landowner supports in principle and will connect two permissive paths.

It was also raised the community working together to improve the village – village hall, festival, Church and PC.

3 To receive any declarations of interest in items on the agenda and any requests for dispensation: None.

4 To approve the minutes of the meeting held on Tuesday 23rd January 2024.

The minutes were proposed as a correct record without amendment by Cllr. Gubbins and seconded by Cllr. Bond - all Cllrs. present AGREED. They were duly signed by the Chair.

5 District / County Councillor report

District/County Councillor Saul Penfold reported on District and County budget meetings; NNDC services are stretched as Government funding reduced over the years; County Council Tax increase of 4.99%; District Council increase of 2%; Sustainable community fund paused at present; funding from County Cllr. Member for trod path; Boundary changes means Worstead and North Walsham moving into new divisions.

Regular defibrillator checks in Meeting Hill were mentioned – Cllr. Penfold happy to continue to carry these out.

2 members of the public left the meeting at 19:44

6 Highways

a. To receive Highways & Infrastructure report (inc. SAM2 data)

Data circulated from Station Road, near railway line as vehicles approach from Sloley (10th January to 20th February 2024). 85th percentile 25.9mph.

Faulty SAM2 device to go back to Westcotec for investigation.

b. Update on Honing Road trod path

Landowner agreed in principle for permissive trod path to be installed by the PC inside the field hedge along Honing Road. This will connect with the existing permissive path. Awaiting confirmation of Parish Partnership bid.

c. To discuss how the management of a Plug in EV system would be best effected

Further meeting to be held with village hall. Some terms and conditions to be clarified with NCC.

7 Leisure and Recreation:

a. To receive Leisure & Recreation report (inc. play area inspections)

Regular play equipment inspections being carried out. Some littering and monitoring of matting due to wet weather.



- 8 Conservation:**
- a. To receive an update on Churchyard conservation**
A meeting is being arranged with NNDC to discuss the revised area to be cut. Update next meeting.
- 9 Planning:**
- a. To receive planning report (including notified updates & decisions)**
Report circulated – no further comments.
 - b. To consider comments to planning applications received after the agenda published**
None.
- 10 Finances and Administration:**
- a. To approve Statement of Account and Bank Reconciliation**
AGREED by all.
 - b. To agree payments:**
No payments this month.
 - c. Policies for review:**
 - Financial Regulations
 - Internal Controls
 - Risk Management
 - Standing Orders
 - Biodiversity policy and Action PlanAll policies presented approved.
- 11 To receive correspondence and agree action/response (if any):** all noted.
- General Correspondence
 - NALC newsletters
 - January News from Duncan Baker MP and flooding press release
 - C23 Police Priority Setting Meeting - Monday, 26th February 2024 6:30pm at the Scout Hut, Midland Road, North Walsham, NR28 9JR.
 - Review of bus services
- 12 Items for next agenda:** Tuesday 26th March 2024 – Parish Council Meeting
To note Annual Parish Meeting being held on Tuesday 12th March at 7pm in the QE hall.
- 13 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:**
This resolution was AGREED – however, no members of the public present.
- a. Contract for Surveyors Allotment**
 - i. To receive update, and agree any actions**
Cllr. Gubbins chasing to finalise the contract.
County Cllr. Penfold to send letter to enquire on hold up.

Meeting closed: 20:28