

WORSTEAD PARISH COUNCIL



The following meeting will be held in the Queen Elizabeth Hall, Worstead:

Members are summoned and press and public are invited to the Worstead Parish Council Meeting to be held on **Tuesday 23rd April 2024 at 7.00pm** for the purpose of transacting the following business.

AGENDA FOR PARISH COUNCIL MEETING

- 1 To consider approval of apologies, if applicable.**
- 2 Open forum for Public Participation: an opportunity to hear from members of the public**
To receive questions and representations from members of the public relating to local issues. (In line with WPC's standing orders, public participation shall not exceed fifteen minutes unless directed by the Chair, and each member of the public may speak for a maximum of three minutes).
- 3 To receive any declarations of interest in items on the agenda and any requests for dispensation:** Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with WPC's Code of Conduct. The Council is asked to consider any requests for dispensation.
- 4 To approve the minutes of the meeting held on Tuesday 26th March 2024.**
- 5 District / County Councillor report**
- 6 Highways**
 - a. To receive Highways & Infrastructure report (inc. SAM2 data)
 - b. To receive an update on the Honing Road trod path
 - c. To receive update on Plug in EV system at village hall
 - d. To consider request to place a memorial plaque on village bench
- 7 Leisure and Recreation:**
 - a. To receive Leisure & Recreation report (inc. play area inspections)
 - b. To note annual play area inspection notification
- 8 Conservation:**
 - a. To receive an update on Churchyard conservation
- 9 Planning:**
 - a. To receive planning report (including notified updates & decisions)
 - b. To consider comments to planning applications received after the agenda published
- 10 Finances and Administration:**
 - a. To approve Statement of Account and Bank Reconciliation
 - b. To agree payments:

Glasdon - dog bin (inc. VAT £25.64)	£ 153.82
Norfolk Association of Local Councils (website fee)	£ 70.00
Norfolk Association of Local Councils (annual subscription 24/25)	£ 259.44
Worstead Parochial Church Council (Graveyard maintenance 2024)	£1000.00
- 11 To receive correspondence and agree action/response (if any):**
 - General Correspondence
 - NALC newsletters
 - Norwich Western Link Update
 - Reminder - Broads Authority - notice of two consultations
 - Volunteering opportunities with the National Trust
 - Norfolk Offshore Wind Zone - Project update
- 12 Items for next agenda: Tuesday 28th May 2024 – Annual Parish Council Meeting**

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- 13 To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed:**
- a. Contract for Surveyors Allotment**
 - i. To receive update, and agree any actions**

Sarah Martin

Clerk on behalf of Worstead Parish Council

Dated: 18th April 2024